

CITY OF HOQUIAM
Council Meeting Minutes

August 12, 2019

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. and Media Representative Daniel Hargroves led the flag salute.

ROLL CALL

Those in attendance were Mayor Dickhoff and Councilmembers Carlstrom, George, Grun, Hinchey, Nelson, Patterson, Puvogel, Wilson and Winkelman. Absent from the meeting were Councilmembers Anderson and McMillan...

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

6th Ward Council Vacancy

A Letter of Interest for the 6th Ward Council Vacancy was received from Elizabeth Reid and was included in the Council packet. Elizabeth "Beth" lives at 2817 Simpson Avenue in Hoquiam and stated that she lives in a challenged neighborhood. She would like to be involved with the City Council and try and help improve the neighborhoods in Hoquiam. She has lived here for approximately 10 years. Councilmember Puvogel asked about the special filing period that was opened at the County. Ms. Reid stated that she did register today at the elections office. Following further discussion, Councilmember Puvogel moved to appoint Ms. Reid to fill the vacant 6th Ward Council seat and his motion was seconded. Staff stated that if the council appoints her to the position, she would fill the seat through the end of December, 2019, and would need to be elected for the following 2 years. The motion passed by voice vote.

Port of Grays Harbor Outreach

Representatives from the Port of Grays Harbor attended the meeting to present their Annual Outreach Program to the City council, staff and citizens. Executive Director Gary Nelson, Deputy Executive Director Leonard Barnes, Commissioner Stan Pinnick and Public Relations Officer Kayla Dunlap were in attendance. Ms. Dunlap reviewed the Port accomplishments over the past year and spoke about upcoming projects that will be completed. They also provided printed information to the Council.

Aberdeen Mobility Project

Arnie Martin, 631 Chenault Ave., asked if the east Aberdeen Mobility has been delayed due to the bridge work. The work being done on the bridge should not impact this project.

CONSENT AGENDA

Councilmember Grun moved for the approval of item a on the consent agenda as presented. His motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of July 22, 2019;

Councilmember Carlstrom stated that the donations from the Councilmembers for the Employee Appreciation Barbeque should state \$25.00 each. Following that correction, the motion for approval of the consent agenda passed by voice vote.

COMMITTEE REPORTS

Historic Preservation
Committee – Hoquiam
Historic Register 717 Bluff

The Historic Preservation Commission forwarded a copy of an Application for 717 Bluff to be included on the Hoquiam Register of Historic Places. The Commission has reviewed this application and recommends that the council approve the request. Councilmember Grun moved for the approval of this request and his motion was seconded. A brief discussion followed after which Mr. Johnson stated a resolution would come before the council at the next meeting. The motion for approval of the application passed by voice vote.

OFFICER REPORTS

Ambulance Re-chassis Bids

Ms. Schmid provided a written report to the Council regarding the recent call for bids on and Fire Department Ambulance Re-chassis. One bid for received from Braun NW for \$138, 013.89. Councilmember Patterson moved to accept the bid and award the contract to Braun. The motion was seconded and following a brief discussion, passed by voice vote.

MAYOR REPORTS

National Night Out and
Myrtle Street Dance

Mayor Dickhoff thanked council and staff for hosting and/or attending the activities on National Night Out. She also thanked Councilmembers Winkelman and Puvogal as well as Police Chief Myers for their participation on the trivia team at the Myrtle Street Dance.

Council Retreat

Members of the Council were reminded that the Council Retreat will be held on August 19th at the Hoquiam Grand Central building. If you have questions for staff, please contact Brian before the meeting and come prepared to talk about any ideas, etc., you might have.

COUNCIL REPORTS

August 26th Meeting

Councilmember Hinchin asked that due to the upcoming retreat on the 19th, if the Council will still meet in regular session on August 26th. Staff stated that they would.

Pride Festival

Councilmember Puvogel stated that the PRIDE festival was held on August 3rd and was a great event.

7th St. Kids

Councilmember Patterson stated the 7th St. Kids did a great job on

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their recent performances of Matilda.

OTHER LEGAL

B&O Collection - DataMax

Included in the packet was an agreement with DataMax for B&O Collection. DataMax looks for companies that are out of state but operating or selling products in the city. They would find these companies and make sure they are licensed and paying B&O to the city for operating here. Ms. Schmid explained that the agreement would pay them 50% of what they bring in over the next two years. Councilmember Grun moved to approve this agreement and his motion was seconded. Following a brief discussion, the motion to approve passed by voice vote.

KPFF Engineering –
Amendment to NSL West
Segment

Included in the packet was an Amendment with KPFF Engineering to their scope of work on the North Shore Levy West Segment. Additional Grant Funding has been received. Councilmember Puvogel moved to approve this amendment and his motion was seconded. Following a brief discussion, the motion to approve passed by voice vote.

Harbor Architects – Olympic
Stadium Preservation Project

Included in the packet was an agreement with Harbor Architects for the Olympic Stadium Preservation project in the amount of \$51,474.00. Councilmember Puvogel moved to approve the agreement with HDR and his motion was seconded. Mr. Shay provided a brief background on the project after which the motion to approve passed by voice vote.

OLD BUSINESS

Bowerman Basin

Staff stated that included in the 2018 council retreat list was the addition of a restroom at the Bowerman Basin trailhead. The Port is currently working on the Bowerman project and this might be an opportune time to look at this addition.

NEW BUSINESS

Beautification Committee

Councilmember Winkelman spoke about the great job the Beautification Committee has done. Staff is currently looking at putting a donation box on the utility bill for citizens to donate to the Urban Forestry, Beautification and Christmas Decorations funds. Mayor Dickhoff also spoke regarding the Beautification Committee and the wonderful job they have done.

Eldon Bargewell and Other
City Events and Issues

Councilmember Wilson spoke briefly regarding honoring Eldon Bargewell by naming a park after him. Staff stated this has been referred to the Historic Preservation Commission by the Council. Councilmember Wilson also thanked everyone who hosted or attended a National Night Out party. He stated that he has had discussions with his neighbors regarding the intersection at 15th and

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C. There are safety concerns with this area due to the speed of the vehicles, and he made a motion to refer the issue of installing signage at this intersection to the Public Safety Committee for their review. His motion was seconded and passed by voice vote. Councilmember Wilson also spoke about a safety concern with the turn lane on Riverside that goes to Woodlawn. People are using the turning lane as a passing lane. He moved to also refer this issue to the Public Safety Committee for their review. His motion was seconded and passed by voice vote.

6th Ward Council Vacancy Councilmember Puvogel made a motion to seat Elizabeth Reid as the new 6th Ward Councilmember. His motion was seconded and passed by voice vote. Mayor Dickhoff issued the oath of office to Ms. Reid and she took her seat as the new 6th Ward Councilmember.

Excuse Absent Member Councilmember Puvogel moved to excuse the absent members. His motion was seconded and passed by voice vote.

Retreat and Employee BBQ Councilmember Winkelman again reminded everyone of the upcoming retreat on August 19th. He asked that members of the Council please let staff know if you would like them in attendance or have specific questions you would like answered. At this time the following staff members have been asked to attend: Finance Director Schmid, City administrator Shay, Mayor Dickhoff and Chief Myers.

Councilmembers were reminded that the Employee Appreciation BBQ will be held on September 9th. Anyone who has not paid their \$25.00 can get that to Councilmember Carlstrom and they are still looking for raffle prizes and people to help with the BBQ.

COMMUNICATIONS

Timberland Library Strategic Plan Meeting City Librarian Mary Thornton stated that on Wednesday, August 28th, there will be a Strategic Plan Meeting at the Library.

Adams Street Park Arnie Martin, 631 Chenault, stated that the city might want to look at installing a restroom at the new park on Adams Street. If BHP does locate here, with trains and traffic a new restroom might be needed there.

Beautification Committee Bill Wieland, 600 Washington Court, stated that he hopes the invite beautification committee will be invited to meeting to thank them and honor them for their accomplishments this year.

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ADJOURN

Councilmember Carlstrom moved to adjourn the meeting at 7:55 p.m. The motion was seconded and passed by voice vote.

JASMINE DICKHOFF – MAYOR

TRACY WOOD – COUNCIL SECRETARY

