

CITY OF HOQUIAM
Council Meeting Minutes

Sept 09, 2019

CALL TO ORDER Mayor Dickhoff called the meeting to order at 7:00 p.m. Deputy Police Chief Joe Strong led the flag salute.

ROLL CALL Those in attendance were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Grun, Hinchin, McMillan, Nelson, Patterson, Puvogel, Reid, Wilson and Winkelman.

Staff in attendance were Deputy Police Chief Joe Strong, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PROCLAMATION A Proclamation proclaiming Logger’s Playday an official holiday in the City of Hoquiam.

CONSENT AGENDA Councilmember Grun moved to approve consent agenda item a, the City Council minutes of August 26, 2019, as presented. His motion was seconded and passed by voice vote.

COMMITTEE REPORTS

Historic Preservation
Committee – 700 Wood
Avenue

The Hoquiam Historic Preservation Commission made a recommendation that the City Council approve application HR 19-02, to list 700 Wood Avenue (Lincoln Grade School) on the Hoquiam Register of Historic Places. Councilmember McMillan moved to approve the Committee report and his motion was seconded. Following a brief discussion regarding the application and the rules and regulations associated with being on the Register, the motion passed by voice vote.

OFFICER REPORTS

Upgrade of Police
Department Pistols

Included in the packet was an officers report regarding the upgrade of Police Department Pistols. In June the City Council had approved the trade-in of the existing Department pistols for new Glock generation five pistols. The Department is now seeking approval to purchase optic pistol sights and to use suspense funds held at the Grays harbor Drug Task Force. Councilmember McMillan moved for the approval of this request and his motion was seconded. A brief discussion was held regarding the type of site they are looking at purchasing and the new holsters they are looking at. There is approximately \$400,000 in the suspense fund for Hoquiam. Following this discussion, the motion for approval of the request passed by voice vote.

Stryker Power Load System – Included in the packet was an officers report from Finance Director
Hoquiam Fire Department Schmid regarding approval for the Fire Department to purchase a power load system for use with the Stryker Power Load Gurneys

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currently used by the Fire Department. The Power Load System would be mounted in the ambulance currently being remounted by Braun NW. There is only one source for this item through Stryker in the amount of \$24,746.71. Staff recommends that Council award the bid to Stryker. Councilmember McMillan moved for the approval of this request and his motion was seconded. Following a brief discussion on the equipment, the motion to approve the request and award the bid to Stryker passed by voice vote.

MAYOR REPORTS

Grant for Fire Department

Mayor Dickhoff informed Council that Hoquiam Fire Department Captain Ray recently submitted a grant application and the City has been awarded a \$50,000 grant which will be used to pay for two new life pack monitors. She thanked the Department and Staff who worked on the grant.

**Hoquiam Business
Association**

Mayor Dickhoff announced that Councilmember Carlstrom will be the HBA representative.

Traffic Light on Emerson

Mayor Dickhoff stated that staff, DOT and the School District met today to discuss the traffic light that was removed by Central School. DOT is concerned with safety also and came up with some great ideas for alternatives. She also said that they briefly discussed the issue on the turn lane on Riverside being used as a passing lane so DOT is aware of that.

Logger's Playday

Mayor Dickhoff thanked everyone who worked so hard on Logger's Playday and also thanked Councilmember Carlstrom and George for setting up a council booth to provide information to the public.

Officer Involved Shooting

Deputy Chief Strong provided a brief update on the officer involved shooting in Aberdeen today. The subject ran and then pulled a weapon, and unfortunately deadly force had to be used by the officer. There were no officers injured. Standard procedure to place officer who is involved on administrative leave while the Investigative Unit reviews the situation.

Employee Barbeque

Mayor Dickhoff thanked everyone who helped with the Employee Appreciation barbeque earlier today. Also thanked all of the businesses who donated things for the raffle.

LEGAL

**Ordinances
Relating to Truck Routes**

An Ordinance relating to truck routes; amending Section 7.80.080 of the Hoquiam Municipal Code. Mr. Schmid read the Ordinance by title and Councilmember McMillan moved for the adoption of the

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ordinance and his motion was seconded. Staff explained that this Ordinance extends the truck route on a small portion of Adams to Emerson Avenue. Councilmember George asked a question regarding the parking of trucks outside the truck route. Mr. Johnson stated that that was not allowed. A concern was raised with trucks making the turn at that intersection. Following further discussion, Ms. Schmid read the Ordinance by title a second time and the motion passed by unanimous roll call vote.

Land Development
Regulations

An Ordinance relating to land development regulations; amending Section 10.07.110 of the Hoquiam Municipal Code. Ms. Schmid read the Ordinance by title. Councilmember McMillan moved for adoption of the Ordinance and his motion was seconded. Mr. Shay explained the changes in the ordinance. This is a clean-up of how the City would process different types of permits. Following this discussion, Ms. Schmid read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

OLD BUSINESS
Fire Department
Consolidation Study

Councilmember Patterson asked for an update on the consolidation study regarding the Fire Department. Staff stated that a report is due out within the week. Council questioned why there was no community outreach and stated that there was to be a joint meeting of the two councils. The Company is producing a final report but there has been no community outreach or council involvement. The company stated that both councils provided input that they wanted the information before it went to the public. The report is at the printer so the information should be provided within the next week or so. A joint meeting with Aberdeen will be scheduled. Staff will have the report on the City website for anyone wishing to review it.

Utility Rate Study

Councilmember Wilson asked what the status of the utility rate study is. Ms. Schmid stated that the City has provided the company with information that they have requested.

Department of Commerce
Pilot Project

Councilmember Puvogel asked for an update on the Department of Commerce pilot project. Mr. Shay stated there is a meeting on October 7th from 11:00 a.m. to 1:00 p.m.

NEW BUSINESS
Caboose at Train Station

Councilmember Winkelman spoke briefly regarding the old caboose that is at Train Station. It looks like someone might have gained entry and could be staying in there. He would like to have staff make sure it is secured.

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Park Hours

Councilmember Hinchin asked if the recently passed ordinance on Park Hours allows for scheduled activities to go longer than the 10:00 closure time. Mr. Johnson stated that there is a clause for those events in the Ordinance.

ADJOURN

Councilmember Grun moved to adjourn the meeting at 7:45 p.m. His motion was seconded and passed by voice vote.

JASMINE DICKHOFF – MAYOR

TRACY WOOD – COUNCIL SECRETARY

