

CITY OF HOQUIAM
Council Meeting Minutes

October 28, 2019

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. Council Secretary Wood led the flag salute.

ROLL CALL

Those in attendance were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, George, Grun, Hinchey, McMillan, Patterson, Puvogel, Reid, Wilson and Winkelman. Absent from the meeting was Councilmember Nelson.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PUBLIC HEARING

Property Tax

Councilmember McMillan moved to open the hearing at 7:01 p.m. The motion was seconded and passed by voice vote. Ms. Schmid reviewed the 2020 Property Taxes. She stated the assessed value of the City went up from 2019 by approximately \$55M. The City has hit the maximum on the EMS bond and cannot ask for the additional 1%. Refund levies that the city can ask for total a little over \$11,000. Following a short discussion, Councilmember McMillan moved to close the hearing. The motion was seconded and passed by voice vote at 7:12 p.m.

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a and b as presented and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of October 14, 2019;
- The Regulatory Committee report recommending approval and payment of claim check numbers 92462 through 92663 in the amount of \$636,987.13; claim auto pays and EFT's numbers 324 through 329 in the amount of \$19,737.48; payroll check numbers 293232 through 29264 in the amount of \$189,441.84; payroll ACH and EFT's in the amount of \$379,405.75 and \$200,224.78 respectively and that payroll and benefits for the month of October, 2019, be approved and issued at the proper time.

The motion for approval passed by voice vote.

MAYOR REPORTS

BHP Hearing

Mayor Dickhoff stated the BHP hearing was held last Thursday and she thanked everyone who attended.

American Pickers

The episode featuring Norm Callahan will be aired on the History channel at 9:00 tonight.

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Downtown Trick or Treating Mayor Dickhoff thanked the HBA for all their work and all of the businesses who participated in downtown trick or treating.

LEGAL

Ordinances

Criminal Law and
Cyberstalking

An Ordinance relating to criminal law and cyberstalking; amending Section 5A.10.010 to the Hoquiam Municipal Code; and establishing an effective date. Ms. Schmid read the ordinance by title and Councilmember McMillan moved to adopt the Ordinance. His motion was seconded. Mr. Johnson stated that the only addition is RCW 9.61.260. This is harassment using electronic means such as text messages, Facebook, etc. Following a brief discussion, Ms. Schmid read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

Property Tax

An Ordinance relating to ad valorem tax; and levying the ad valorem tax levies for the general Fund, the Ambulance Fund, the Fire Truck Bond Fund and the EMS Bond Fund of the city of Hoquiam for fiscal year 2020. Ms. Schmid read the Ordinance by title and Councilmember McMillan moved to adopt the ordinance. His motion was seconded. Ms. Schmid read by Ordinance by title a second time after which the motion to adopt passed by unanimous roll call vote.

Resolutions

Surplus Property – HFD

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.101 and 1.64.020. Councilmember McMillan moved for adoption of the resolution and his motion was seconded. The items included in the resolution were miscellaneous items no longer needed by the Fire Department. Following a brief discussion on how and where surplus property is disposed of, the motion to adopt the Resolution passed by voice vote.

Surplus Property - HFD

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.101 and 1.64.020. Councilmember McMillan moved for adoption of the resolution and his motion was seconded. The items included in the resolution were several chairs and various diameters of fire hose no longer needed by the Fire Department. Following a brief discussion on the replacement of the hoses, the motion for adoption of the Resolution passed by voice vote.

Surplus Property - HPD

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.101 and 1.64.020. Councilmember McMillan moved for adoption of the resolution and his motion was seconded.

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The items included in the resolution were several inoperable radar units and antenna's no longer needed by the Hoquiam Police Department. The motion to adopt the resolution passed by voice vote.

Refund Levy

A Resolution of the city of Hoquiam, Washington, declaring the need to recover the 2020 ad valorem tax levy over the 2019 tax levies. Councilmember McMillan moved for the adoption of the Resolution and his motion was seconded. Following a brief discussion on the amount of the refund levies, the motion for adoption of the Resolution passed by voice vote.

OLD BUSINESS

Winter Decorations

Councilmember McMillan spoke briefly about the downtown winter decorations. He made a motion to take \$10,000 from the insurance refund expected from the storm and put it into the beautification fund for winter beautification. His motion was seconded. Staff stated that the amount the City will receive from the insurance will need to be used for payments on the repairs that were completed, so it is undetermined what would be available. Councilmember McMillan moved to amend his motion to take the \$10,000 from the beginning fund balance. His motion was seconded. Mayor Dickhoff asked if the council would like to refer this item to the Regulatory Committee. There was not a motion to do so. All expenditures for the beautification committee go through Community Services. Following further discussion, the motion to approve the amendment passed by voice vote. The main motion was undeterminable and a voice vote was taken. The motion, as amended, passed by a voice vote of 6 to 5.

Utility Rate Study

Staff was asked if there were any updates regarding the Utility Rate Study. Ms. Schmid stated that the Company is working through the data that was submitted to them by the City.

NEW BUSINESS

Excuse Absent Member

Councilmember McMillan moved to excuse the absent councilmember. His motion was seconded and passed by voice vote.

Council Wards

Councilmember Grun stated that he has had some inquiries as to why the Council ward boundaries were changed. Mr. Shay stated that the City was contacted by the County who said there was an error from the previous ward map. That error was corrected for this election. Some residents living in the 4th and 5th Wards were affected. The ward map will be reviewed again in 2021.

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Public Utilities Committee It was announced that there will be a Public Utilities meeting held at 6:00 on November 25th in the Mayor's Office. KPFF Engineering will be here to discuss the West Levee. They hope to have the design and drawings completed in 2020.

Fire Consolidation Committee Councilmember Hinchon asked if Aberdeen had formed their committee to work through the information provided on possible consolidation. Ms. Schmid stated that it was brought up at a recent Council meeting, but was tabled due to the upcoming elections.

My Town Coalition Councilmember Winkelman reminded everyone about the program being sponsored by the My Town Coalition Wednesday night at Aberdeen High School. Flyers were provided to each Council member.

Beautification Committee The Beautification Committee will meet on Wednesday at the Library at 4:30. Council suggested that staff provide an outline reminding them of the policy for purchasing, etc.

COMMUNICATIONS

Parking Issue at Emerson Manor Connie Parsons, Emerson Manor, thanked the City for helping the residents with the parking problems during construction at their building. If the City could notify her before the 2 hour parking goes back into effect, she will get the information to the residents.

Beautification Committee and Downtown Trick or Treating Ms. Parsons also complimented the Beautification Committee on everything they have been doing, and spoke briefly about the recent downtown trick or treating organized by the HBA.

ADJOURN Following no further communications, Councilmember McMillan moved to adjourn the meeting at 7:45 p.m. His motion was seconded and passed by voice vote.

JASMINE DICKHOFF – MAYOR

TRACY WOOD – COUNCIL SECRETARY

