

CITY OF HOQUIAM
Council Meeting Minutes

November 25, 2019

CALL TO ORDER

Mayor Dickhoff called the meeting to order at 7:00 p.m. Council Secretary Wood led the flag salute.

ROLL CALL

Those in attendance were Mayor Dickhoff and Councilmembers Anderson, Carlstrom, Grun, McMillan, Nelson, Patterson, Puvogel, Reid, Wilson and Winkelman. Absent from the meeting were Councilmembers George and Hinchin.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNIATIONS

Stephen Dunk, Department of Commerce

Stephen Dunk, Department of Commerce; spoke briefly regarding the upcoming "Imagine Hoquiam" meeting which is scheduled from 3:00 to 7:00 p.m. on December 12th at the Hoquiam Elks. From the original meeting they obtained a list of priorities (over 20) from those in attendance. This meeting will be an opportunity for the public to provide their input on what they feel the priorities should be. They will also have a table at the YMCA on December 17 to engage people one on one who might not have been able to attend and on December 18th they will be at the library.

KPFF - West Levee Project

Representatives from KPFF spoke to the Council regarding the West Levee Project. Steve Schmitz; provided information on the 4 ½ mile, 30 plus million dollar project. With completion of the project, everything in the area that is currently in the flood zone would then be out of the flood zones as a protected levee has been installed. They plan to submit a letter to FEMA for their approval that those areas would no longer be in a flood zone. They are also looking at the pump stations to make sure that any needed upgrades to the storm systems can be made.

CONSENT AGENDA

Councilmember Grun moved to approve the consent agenda items as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of October 28, 2019;
- The Regulatory Committee report recommending approval and payment of claim check numbers 92664 through 92852 in the amount of \$663,779.31; claim auto pays and EFT numbers 330 through 338 in the amount of \$23,129.52; payroll check numbers 29265 through 29294 in the amount of \$189,647.56; payroll ACH and EFT's in the amount of \$376,720.31 and \$197,150.22 respectively; and that payroll

and benefits for the hours worked in October, 2019, be approved and issued at the proper time.

- A Request for the Release of Timber Sale Bonds on Timber Sale Hoq-TX 2019-01 to Sierra Pacific.

The motion for approval of the consent agenda items passed by voice vote.

OFFICER REPORTS

Sewer/Storm Push Camera

Staff requests that Council approve the purchase of a Sewer/Storm Push Camera System to replace the camera that has broken. The cost would be \$8,610 plus tax and would be included in next supplemental budget. Councilmember McMillan moved to approve the purchase and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

Cardiac Monitors

The Hoquiam Fire Department has the funding available to purchase 2 Physio Lifepack 15 Cardiac Monitors at a cost of \$59,444.00. They are requesting Council approval on the purchase of these items. These items were included in their 2020 budget, but the trade in value of \$10,000 will be lost if not purchased by the end of 2019. This would put the total cost at \$49,999.00. Councilmember McMillan moved for the approval of this purchase and his motion was seconded and passed by voice vote.

MAYOR REPORTS

Recent Elections

Mayor Dickhoff congratulated Ben Winkelman on his election to serve as Hoquiam Mayor for the next 4 years. During her tenure as Mayor she has served on the GH Transit Board and also on the COG board. As of now the operating budget for the transit will be cut by 18% and she stressed the importance of having someone to take that board position and speak for the constituents. Things are going to get harder before they get easier

COUNCIL REPORTS

**Report of Unsafe Conditions
in a Local Business**

Councilmember Winkelman stated that he recently received an unsigned post card regarding an unsafe condition in one of our local businesses. He reached out to the business and they have taken care of the problem.

Crushers Soccer Team

The Crushers Soccer team has qualified for State Championships – they will be playing on December 14th and 15th.

**Light Up Hoquiam –
Hoquiam Beautification**

Councilmember McMillan thanked the beautification committee for their work to light up Hoquiam. He stated that several businesses have added lights also and it looks great!

CITY OF HOQUIAM
Council Meeting Minutes

November 25, 2019

Food Ball Councilmember McMillan congratulated the Hoquiam High School for winning the Food Ball Championship!!

LEGAL

Ordinances

Business and Occupation Tax An Ordinance relating to business and occupation tax; amending Sections 4.83.030, 4.83.077 and Subsection (7) to Section 4.83.090 to the Hoquiam Municipal code. Ms. Schmid read the Ordinance by title and Councilmember McMillan moved for the adoption of the ordinance. The motion was seconded. Mr. Johnson explained that these updates to the Ordinance are needed to meet a State requirement. Ms. Schmid read the Ordinance by title a second time, after which the motion to approve passed by unanimous roll call vote.

Business and Occupation Tax Administrative Provisions An Ordinance relating to business and occupation tax administrative provisions; amending section 4.82.040 to the Hoquiam Municipal Code. Ms. Schmid read the Ordinance by title and Councilmember McMillan moved for the adoption of the Ordinance. The motion was seconded. Following a brief discussion, the ordinance was read by title a second time after which the motion to approve passed by unanimous roll call vote.

Prohibition of Sky Lanterns An Ordinance relating to criminal law and the use of sky lanterns; adding a new Chapter 5.95 to the Hoquiam Municipal Code. Ms. Schmid read the ordinance by title and Councilmember McMillan moved for the adoption of the ordinance and the motion was seconded. Mr. Johnson explained that the issue had gone to the public safety committee and they had recommended approval. The Ordinance had never come back before the council. Ms. Schmid read the Ordinance by title a second time after which the motion to adopt the Ordinance passed by unanimous roll call vote.

OTHER LEGAL

Adams St. Waterfront Park Included in the Council packet was an agreement between the city and HDR Engineering to provide design and permitting services for the Adams Street Waterfront Park project. Cost for their services is not to exceed \$79,600. Councilmember McMillan moved to authorize the Mayor to sign the agreement. The motion was seconded. A brief discussion was held regarding the amount of the design and permitting that will be required, after which the motion to authorize the Mayor to sign the agreement by voice vote.

GH County Equipment Maintenance Included in the Council packet was an Interlocal Agreement with GH County for Equipment Maintenance as requested by the City. Councilmember McMillan moved to authorize the Mayor to sign the document. Staff explained that this is basically for radio

CITY OF HOQUIAM
Council Meeting Minutes

November 25, 2019

equipment. Following a brief discussion, the motion to authorize the Mayor to sign the agreement passed by voice vote.

GH County Public Works
Projects

Included in the Council packet was an Interlocal Agreement with GH County for Public Works Resources and Services as requested by the City. Councilmember McMillan moved to authorize the Mayor to sign the agreement and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

NEW BUSINESS

Hobby Bee Keeping

Councilmember Patterson stated that she has had a constituent approach her on whether the city would amend our city ordinance to allow hobby bee keeping within the city limits. Councilmember Patterson moved to refer this issue to the Public Safety Committee for their review and recommendation. The motion to amend was seconded and passed by voice vote.

Public Safety Committee

Councilmember McMillan announced that the Public Safety Committee will meet on December 9th at 5:00 at Police Station.

COMMUNICATIONS

18% Budget Cut for Transit

Bill Wieland, 600 Washington Court, stated that the 18% transit budget cut is a as a result of license tabs that was recently included on the ballots. People need to know that there are consequences to their actions when they are voting.

OLD BUSINESS

West Levee

Councilmember Anderson moved to accept the proposal by KPFF for the West Levee and to allow staff to work with KPFF to proceed on the project and move forward with required permitting. Her motion was seconded and following a brief discussion, the motion passed by voice vote.

Historic Hoquiam

Connie Parsons, Emerson Manor stated that the Historic Hoquiam would be held on April 18, 2020. She would like the City to be involved and she is also looking at becoming a 501 C 3.

Excuse Absent Members

Councilmember McMillan moved to excuse the absent members and his motion was seconded and passed by voice vote.

EXECUTIVE SESSION

Union Negotiations

At 7:59 p.m. it was announced that Council will take a 5 minute recess and convene in Executive Session to for approximately 10 minutes to discuss Union Negotiations. No action will be taken following executive session.

Council came to order in executive session at 8:07 p.m. At 8:17 the public was informed that they would be extending the discussion

**CITY OF HOQUIAM
Council Meeting Minutes**

November 25, 2019

for an additional 10 minutes.

Reconvene in Regular Session Council reconvened in regular session at 8:32 p.m.

ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 8:33 p.m. and his motion was seconded and passed by voice vote.

JASMINE DICKHOFF – MAYOR

TRACY WOOD – COUNCIL SECRETARY

