



CITY OF HOQUIAM

City Council Meeting Minutes

January 27, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Nelson led the flag salute. Mayor Winkelman asked that we have a moment of silence for Officer Phil High. His memorial will be February 1st at the Ocean Shores Convention Center at 1:00. Thanked the Chief for leading his Department through such a difficult time.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, Grun, Hinchey, McMillan, Nelson, Patterson, Puvogel, Reid and Wilson.

Staff in attendance were Police Chief Myers, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Greater Grays Harbor, Inc.

Dru Garson, Greater Grays Harbor, Inc. made a presentation to the Council regarding Greater Grays Harbor, Inc. They are asking the City to enter into an agreement with them for 2020 to provide economic development support to the City as well as promote other things around the City. Also in attendance at the meeting were Dave Ward and Tom Quigg, current Board Members. Mr. Garson stated that GGH focuses on building on our economy; business recruitment, business retention and expansion, entrepreneurial development, and tourism development as well as offering many workshops and meetings for the county. He asked for the council support in approving this agreement.

Connie Parsons, Emerson Manor, stated that the City can never have enough help and encouraged support of the agreement.

CONSENT AGENDA

Councilmember Grun moved to approve Consent Agenda items a and b as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:



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COMMITTEE REPORTS

Committee on
Committee’s Council
Committee’s

- The City Council Minutes of January 13, 2020;
- The Regulatory Committee report recommending approval claim check numbers 93062 through 93252 in the amount of \$783,399.11.

The motion for approval of the consent agenda passed by voice vote.

The Committee on Committee’s presented their appointments for the 2020 Council Committee Assignments. Councilmember Puvogel stated that they did appoint a Chair for each committee but the individual committee can elect a different chair if that is what they decide to do.

<p>Public Utilities: Councilmember Anderson, Chair Councilmember Carlstrom Councilmember Dick Councilmember Hinchin Councilmember Patterson</p>	<p>Watershed: Councilmember Grun, Chair Councilmember Anderson Councilmember Jim George Councilmember Nelson Councilmember Wilson</p>
<p>Regulatory: Councilmember Carlstrom, Chair Councilmember Grun Councilmember McMillan Councilmember Reid Councilmember Wilson</p>	<p>Public Safety: Councilmember Patterson, Chair Councilmember Hinchin Councilmember McMillan Councilmember Reid Councilmember Nelson</p>

Councilmember McMillan moved for approval of the committee assignments and his motion was seconded and passed by voice vote.



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OFFICER REPORTS

Springbrook Upgrade

Ms. Schmid provided a written report to the Council asking for approval to upgrade the Springbrook System which is used for the accounting and payroll. It has not been upgraded for a significant amount of time and the cost would be approximately \$32,291.00 of which \$22,210 is a onetime cost for the upgrade. Councilmember McMillan moved to approve the request and stated this was already included in the budget. His motion was seconded and following a brief discussion, the motion to approve passed by voice vote.

MAYOR REPORTS

Smithsonian Exhibit
at Polson Museum

Mayor Winkelman provided information on the Smithsonian Exhibit that will be at Polson Museum February 28th through April 10th.

Lunch with the Mayors

He reminded Council that the Lunch with the Mayors is tomorrow at the Rotary Log Pavilion. Please let staff know if you plan to attend.

COG Meeting

The City Website Designer is currently working on an area on the page where citizens can submit photos of Hometown Hoquiam. The City staff phone directory will also be published on the website.

Changes to City Website

The City Website Designer is currently working on an area on the page where citizens can submit photos of Hometown Hoquiam. The City staff phone directory will also be published on the website.

Department of Commerce
Leadership Meeting

The Department of Commerce Leadership meeting will be at the Library February 20th, from 9:00 a.m. to 11:00 a.m..

Council Retreat

He and the Council President have discussed scheduling a Council retreat in the near future.

City Employee ID Cards

He is currently working with staff to obtain employee ID cards.

Shorebird Festival

The Shorebird Festival will be April 24th through 26th.



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COUNCIL REPORTS

HBA

Councilmember Carlstrom attended the recent HBA meeting. The group is currently looking for new members and are also upgrading the website. They are currently talking about adding some new events.

Hometown Coalition

Councilmember McMillan currently serves on the Hometown Coalition and they are looking for another city member to serve. Larissa Rohr was recently selected as the Hometown Hero for this quarter.

911 Board

The 911 board recently met but there is nothing to report at this time. They did get the needed votes in the election for the 2/10% which will go towards needed replacement of infrastructure once the fund builds up.

LEGAL BUSINESS Ordinances

Mayor Salaries

An Ordinance increasing the salary for the City Mayor. Councilmember McMillan moved for the adoption of the Ordinance and his motion was seconded. Ms. Schmid read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

Other Legal

Municipal Services
Agreement – Connections

Included in the packet for Council consideration was a Municipal Services Agreement with Connections (formerly Child Advocacy Center) for \$4,000. Councilmember McMillan moved to authorize the Mayor to sign the agreement and the motion was seconded and passed by voice vote.

Youth Baseball Rental
Agreement

Included in the packet for Council consideration was a Rental Agreement with Hoquiam Youth Baseball for use of city baseball fields for the years 2020, 2021 and 2022, in the amount of \$5,000 per year. Councilmember McMillan moved to authorize the Mayor to sign the agreement and the motion was seconded. Councilmember Puvogel moved to amend to



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Municipal Services
Agreement – Greater Grays
Harbor, Inc

the agreement to add the works each year in Section 1, following \$5,000. A brief discussion followed, after which the motion to authorize the Mayor to sign the agreement passed by voice vote.

Included in the packet for Council consideration was a Municipal Services Agreement between the City and Greater Grays Harbor, Inc. for \$5,500.00. Councilmember Puvogel moved to authorize the Mayor to sign the agreement and his motion was seconded. A brief discussion followed regarding the Agreement. It is not specific and not quantifiable. Mayor Winkelman stated that the City can ask for reports at any time. A discussion followed regarding whether this was a budgeted item for 2020 and if not, where the funds would come from. Ms. Schmid stated it was not budgeted and it would come from the ending fund balance which is used for reserves. A voice vote was taken and was undeterminable. A roll call vote was taken which ended in a tie of 6 to 6, with Councilmembers Anderson, Carlstrom, Hinchin, McMillan, Patterson and Reid voting no. Mayor Winkelman broke the tie with a vote of yes. This item will be included in the next supplemental budget.

OLD BUSINESS

Highway 109 Status

Staff was asked to provide an update on the status of the slide on Highway 109. DOT closed the highway last week but are out there working today and hopefully will have it opened tomorrow afternoon or Wednesday. Their crews are taking care of the slide and cleanup. Per a recently located RCW, they are responsible. The City will hopefully be reimbursed for the approximately \$6,000 spent on the previous slide clean-up.

Derelict Boats

Councilmember Grun asked staff for an update on when the sunken boat will be removed from the channel. Mr. Shay stated hopefully in the next few weeks. The question was asked if the City can condemn the property Mr. Johnson stated no, not because of the boats. The issue with the condition of the property has already been given a court date.



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Eldon Bargewell

Councilmember Hinchon asked what the status was of the request to name something in honor of Eldon Bargewell. Staff stated that the group is working on a proposal to present to the Historic Preservation Commission.

NEW BUSINESS

Council Retreat

Councilmember Puvogel stated that the Council Retreat will be March 2nd at 7:00 at his building, Events on Emerson. He asked that staff who generally attend the retreat to please plan on being there.

Logging on City Property

Councilmember McMillan spoke briefly about the possibility of logging some of the trees at the Cemetery and on the other city property that was discussed at a previous meeting. The funds received from the Cemetery property will go back into the Cemetery fund. He suggested that the City possibly work with the school district and use some of the wood that is harvested to build a cover for the school equipment at Emerson Grade School. Some of the timber could also be used for making timbers for the upgrades to Olympic Stadium.

Drama Club Presentation

Each Councilmember received a list of the committees and what each committee does. Please note your 1st, 2nd and 3rd choice on assignments and return them to the Committee on Committee's. They will meet following tonight's meeting and present the 2020 Council Committee assignments at the 2nd meeting in January

COMMUNICATIONS

Slide on 109

Mike Lytle, 98 Valley Road, Hoquiam, stated that the closure of 109 has impacted his retail business as well as others. He was told that the City made the decision to close the road again from the second slide. Mr. Shay explained that the DOT Geologist made the road closure recommendation and that DOT is in charge of the clean-up, as it is their jurisdiction.

School M&O Levy

Mr. Bill Wheiland, 600 Washington Court, reminded everyone to vote for the upcoming School Levy.



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ADJOURN

Councilmember Mcmillan moved to adjourn the meeting at 8:25 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary