



CITY OF HOQUIAM

City Council Meeting Minutes

February 10, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Reid led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Carlstrom, George, Grun, Hinchey, Nelson, Patterson, Puvogel, Reid and Wilson. Absent from the meeting were Councilmember Dick and McMillan.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Library/Census

City Librarian Mary Thornton spoke to the Council regarding the upcoming census that is taking place in 2020. The census is important for funding for schools, communities, libraries and highway repair. She encouraged everyone to participate. The Library will be providing computers for people to enter their census information or citizens can do it off their home computer. This year it will be done electronically. Paper copies will be available for those not being able to access a computer. They are also recruiting for temporary help and will be at the library every Saturday through February. The jobs will last approximately 12 weeks.

Recognition Before Speaking

Mayor Winkelman stated that he will be recognizing councilmembers before they speak.

CONSENT AGENDA

Councilmember Grun moved for the adoption of the consent agenda item a and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of January 27, 2020;

The motion for approval of Consent Agenda item a passed by voice vote.

OFFICER REPORTS



CITY OF HOQUIAM

City Council Meeting Minutes

February 10, 2020

Tree Planting Bids

Mr. Shay provided a written report to the council regarding the recent call for bids for Tree Planting. Three bids were received as follows: Ramirez Reforestation \$15,880; Four Seasons \$20,000; and Mt. St. Helens \$27,500. Staff recommends that Ramirez Reforestation be awarded the contract as the apparent low bidder. Councilmember Grun moved to award the bid to Ramirez Reforestation and his motion was seconded. A discussion and Mr. Shay stated the Company is from the Lewis County area and have done work for the city in the past. The main motion passed by voice vote.

Thermal Imaging Camera

Ms. Schmid provided a written report to the Council regarding the purchase of a Thermal Imaging Camera for the Fire Department. The quote received, which includes sales tax was for \$5,665.07 through Mallory Safety and Supply, LLC. Staff recommends that Council approve the thermal imaging camera purchase through Mallory Safety and Supply LLC. Councilmember Hinchin moved to approve the staff recommendation to purchase the camera and his motion was seconded. A brief discussion followed regarding what is being purchased and that the old cameras will be surplus and either sent to auction or sold per a city auction. The motion to approve the purchase passed by voice vote.

MAYOR REPORTS

Beautification Committee

Mayor Winkelman provided information to the Council regarding the recent Beautification committee project. The Beautification Committee worked with the school classes and asked the children to tell us what they love about Hoquiam. These hearts are being displayed in businesses and here at City Hall. Please take some time to stop and read what the children wrote. The Committee also asked for input through their Facebook page on what people in the community like about Hoquiam. There are some great comments. He thanked the Committee for all of their hard work.

Telephone Directory

The City Hall Telephone directory will be displayed on the webpage in the near future. The Webmaster is working on this project now.



CITY OF HOQUIAM

City Council Meeting Minutes

February 10, 2020

COG Meeting

The City Website Designer is currently working on an area on the page where citizens can submit photos of Hometown Hoquiam. The City staff phone directory will also be published on the website.

Changes to City Website

The City Website Designer is currently working on an area on the page where citizens can submit photos of Hometown Hoquiam. The City staff phone directory will also be published on the website.

Nuisance Abatement
Article – Daily World

Mayor Winkelman thanked the Daily World and the Police Department on the information provided in the recent article on nuisance abatement. It was a good article and provided good information on the process of abatement.

BHP

BHP has been given an extension to February 28th .

COUNCIL REPORTS

HBA

Councilmember Carlstrom announced that the HBA Monthly Forum will be February 26th at 5:15 at Speed Bowl. The HBA Board meeting will be on February 19th at Sadistic Sykles.

Drama Club Presentation

Councilmember Puvogel thanked everyone who supported the Drama Club at the Putnam County Spelling Bee show they recently did at 7th St. Theatre. The Drama Club did an awesome job.

LEGAL BUSINESS

Resolutions

Declaring Emergency for
City Hall Masonry Repair

A Resolution declaring an emergency, and waiving the bid requirements of RCW 35.23.352, and authorizing the Mayor to contract with Pioneer Masonry Restoration Company, Inc., to perform masonry and other repairs to City Hall. .Declaring An Emergency to Perform Masonry and Other Repairs to City Hall. Councilmember Carlstrom moved for approval of this resolution and her motion was seconded. A discussion was held regarding the contractor and Mr. Shay stated that he is the contractor who has been working on the recent remodel of Emerson Manor. The cost for the required repairs is approximately \$20,000. The City did



CITY OF HOQUIAM

City Council Meeting Minutes

February 10, 2020

	<p>receive some insurance money from flood which will cover part of the costs and replacement of the carpet in the finance area. Following this discussion, the motion to approve the Resolution passed by voice vote</p>
Other Legal	
Department of Corrections Amendment No. 5	<p>Included in the Council packet was Amendment #5 to the contract between the City of Hoquiam and the Department of Corrections. The amendment includes an increase in the rate the city will be paid for housing of prisoners for DOC and extending the length of the contract through June 30, 2021. Councilmember Puvogel moved to accept the contract and his motion was seconded. A brief discussion followed after which the motion to approve and accept the contract passed by voice vote.</p>
Council Retreat	<p>Councilmember Puvogel reminded the Councilmembers that the Council Retreat will be Monday, March 2nd at 7:00 p.m. at Events on Emerson.</p>
Lunch with the Mayors	<p>Councilmember Reid stated that she attended the Lunch with the Mayors and was very interested in listening to what each Mayor has planned.</p>
Hometown Coalition	<p>Councilmember Wilson reminded the Councilmembers that the Hometown Coalition is looking for another member from our Council to serve on their committee. He has participated in the past when his work schedule allowed it and would encourage others to get involved with their committee.</p>
Appointments to Boards and Committees	<p>Mayor Winkelman made the following appointments: Linda Hurd, Denise Burke, Nancy Taylor and Jennifer Winkelman to the Planning Commission; Tom Morrissey, Bo Chapin, Ed Coyle Jr. and Bob Robson to the Building Code Council; John Larson to the Historic Preservation Board; and Rick Strom to the Urban Forestry board. He asked if any citizen was interested in serving on any of these Boards to please let Tracy know as there are still vacancies to be filled.</p>
Historic Rehabilitation Projects	<p>A brief discussion was held regarding the old Woodman Hall located on J Street. The current owner received approximately \$70,000 in grants and is working very hard on the building.</p>



CITY OF HOQUIAM

City Council Meeting Minutes

February 10, 2020

NEW BUSINESS

Public Safety Meeting

Councilmember Patterson announced that the Public Safety Committee will meet on Monday, February 24th at 5:00 p.m. at the Fire Department.

Public Utilities Meeting

Councilmember Anderson announced that the Public Utilities Committee will meet on March 9th at 6:00 p.m. in the Mayor's office..

Watershed Committee

Councilmember Grun announced that the Watershed Committee will meet on February 24th at 6:00 p.m. in the Mayor's Office.

Old Fire Station

Councilmember Grun discussed the old fire station; he believes it is an eyesore and that the city should buy it and tear down. There is a new owner who will hopefully do some repairs.

Excuse Absent Members

Councilmember Hinchin moved to excuse the absent members. His motion was seconded and passed by voice vote.

Nuisance Abatement

Councilmember George stated he wanted to recognize and thank the staff members involved in nuisance abatement.

Fundraiser for Fire
Department

It was announced that City Hall staff will be hosting a Baked Potato lunch on Friday for a \$5.00 donation. There will also be desserts that can be purchased for \$10.00. All money raised will be donated to the five firefighters from our Department who are participating the Scott Memorial Stair Climb.

Nuisance Committee

Councilmember Reid stated that she would like to be involved in the Special Committee regarding nuisance abatement. The Committee she is referring to is a special committee assigned by the Mayor who are looking at the Certified Landlord Program. The committee is comprised of three members from the council as well as staff. Councilmember Anderson, Carlstrom and McMillan are currently serving on that committee.

EXECUTIVE SESSION

Mayor Winkelman announced that Council will convene in Executive Session to discuss the possible purchase of property. The session will last approximately ten minutes. He called for a five minute recess at 7:46 after which the Executive Session would begin. Councilmember Carlstrom moved to recess the



CITY OF HOQUIAM
City Council Meeting Minutes

February 10, 2020

Call Back to Order

ADJOURN

meeting for five minutes and her motion was seconded and passed by voice vote.

Council came back to order in regular session at 8:06 p.m.

Councilmember Mcmillan moved to adjourn the meeting at 8:25 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary