

CITY OF HOQUIAM
Council Meeting Minutes

February 24, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Finance Director Schmid led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, Grun, Hinch, McMillan, Nelson, Patterson, Puvogel, Reid and Wilson.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Tom Hubbard, City Librarian Mary Thornton, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Swearing In of Officers Green and Fernandez and Introduction of Police Records Specialist Kayla Robinette

Chief Myers introduced Kayla Robinette, Police Records Specialist, who was hired by the City in 2019. Kayla was an explorer for 3 ½ years, and is doing a great job at the department.

Chief Myers introduced Officer Stefan Greene. Officer Green was hired in March 2019 and graduated the academy in December. He is from Montesano and worked for the State in Corrections before he came to Hoquiam.

Chief Myers introduced Police Services Officer Israel “Izzy” Fernandez, who was hired by the City in 2019 and also completed the academy in December. Izzy was a Hoquiam soccer coach and worked in banking before coming to the Department.

Mayor Winkelman issued the oath of office to the new officers.

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a and b, as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- Council Minutes of February 10, 2020;
- The Regulatory Committee report recommending approval and payment of claim check numbers 93253 through 93432 in the amount of \$527,355.13; claim auto pays and EFT numbers 347 through 353 in the amount of \$47,443.59; payroll check numbers 29358 through 29389 in the amount of \$191,276.79; and payroll ACH and EFT’s in the amount of \$407,418.67 and \$212,176.64 respectively.

Councilmember Anderson asked that the minutes be corrected to reflect that Councilmember Wilson was in attendance at the meeting of the 10th. The motion to approve the consent agenda, as corrected, passed by voice vote.

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MAYOR REPORTS

Appointment to Urban Forestry Board Mayor Winkelman appointed Paul Mallory to the Urban Forestry Board.

Miss Grays Harbor and Miss Grays Harbor Outstanding Team Program Mayor Winkelman spoke briefly regarding the Miss Grays Harbor and Miss Grays Harbor Outstanding Teen program that was held this past weekend at the 7th St. Theatre. His daughters participated and the staff and organizers did an outstanding job. He has heard a number of compliments from the many visitors who attended the event.

COUNCIL REPORTS

Hobby Bee Keeping Councilmember Patterson stated that the Public Safety Committee met tonight and discussed Hobby Bee Keeping within City limits. They will bring a report to the next council meeting.

HBA Councilmember Carlstrom stated that the next HBA monthly forum will be at Speed Bowl at 5:15 on Wednesday, February 26th.

Council Retreat Councilmember Puvogel reminded the Council that the retreat will be held on March 2nd at 7:00 p.m. at Events on Emerson. 212 4th St.

LEGAL BUSINESS

Other Legal

Property Purchase Agreement – Macgreggor Land Company Included in the Council packet was a tentative Property Purchase Agreement with Macgreggor Land Company for the City to purchase forest property located behind Beacon Hill Drive, for \$135,000. Councilmember Puvogel moved to approve the purchase using funding from the General Fund reserves. His motion was seconded and following a brief discussion, the motion passed by voice vote.

Forestry Services – Brittlund Company Included in the council packet was a Service Provider Agreement between the City and Brittlund Company, Inc., to provide Forestry Services such as contract administration and auditing, timber sale layout, inventory plot work, etc. on the City’s watershed, as directed by the City Forester. Councilmember McMillan moved to authorize the Mayor to sign the contract and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

OLD BUSINESS

Simpson Avenue Mr. Shay stated that work will begin on the Simpson Avenue project soon. Rognlins got the bid and should be providing an updated schedule to the City soon. The crews were locating utilities today. Rognlins will start on the sidewalks first, mainly the east side of Simpson to Myrtle, and ADA ramps will be replaced. The paving timeline will be updated in the next few weeks.

IPADS for Council Councilmember Hinchin asked what the status was of the purchase of IPADS for the Council. Ms. Schmid will look at budget.

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Nametags Ms. Wood stated that the Council nametags should be printed in the next few weeks.

Demolition of House on Beacon Hill Councilmember Wilson asked if there were any issues with the demolition of the house on Beacon Hill. Mr. Shay stated there were no problems.

Status of Sunken Vessel in River Council asked for an update on the sunken vessels in the River. Mr. Shay stated that the contractor should be there this week to remove the Lady Grace. There are still issues with property but the owner met with the building department today regarding that.

NEW BUSINESS

Cemetery Board Meeting Councilmember Grun announced that there will be a Cemetery Board Meeting – March 9th at 6:00 p.m. in the Council Chambers.

Public Utilities Meeting It was announced that the Public Utilities Committee will meet at 6:00 p.m. March 9th in the Mayor’s office.

Watershed Property Mr. Shay stated that the property owner who poured a shed pad on Watershed property has paid his lease with the City. The lease is for 10 years, \$2,300 and he cannot build on the property.

COMMUNICATIONS

Use of Watershed Property by the Public Dave Hendricks, 302 Karr, spoke to the Council regarding opening portions of the watershed for public use. He would like to see the city offer permits for firewood, hunting, fishing, etc.

BHP Connie Parsons 702 Simpson, asked what the status of the BHP permit process was. Mr. Shay stated there was a public hearing in October and the Quinault Tribe and BHP asked for extensions at that time to be able to provide further comments and information to the Hearing Examiner. Those extensions were granted until the end of February. The City hopes to hear from the examiner within 30 days after he has received all of that information.

ADJOURN Councilmember Puvogel moved to adjourn the meeting at 7:37 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary

