

CITY OF HOQUIAM
Council Meeting Minutes

June 8, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Mayor Winkelman played a recording of school children leading us in the flag salute and a song regarding the pledge of allegiance. A good reminder of our civil and constitutional rights.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Dick, George, Grun, Hinchin, McMillan, Nelson, Patterson, Puvogel and Reid. Absent from the meeting was Councilmember Carlstrom.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PUBLIC HEARING

6 Year Transportation Improvement Program

Councilmember McMillan moved to open the hearing on the 6 Year TIP at 7:06 p.m. The motion was seconded and passed by voice vote. There were no comments or questions and Councilmember McMillan moved to close the hearing at 7:09 p.m. His motion was seconded and passed by voice vote.

Hobby Bee Keeping

Councilmember McMillan moved to open the hearing on Hobby Bee Keeping at 7:09 p.m. His motion was seconded and passed by voice vote. Seven individuals submitted comments supporting Hobby Bee Keeping as follows: Ross Shofner, Sonja McGraw, Greg Johnstone, Liz Ellis, Henry Mark, Joan Julius and Dianne Patterson. Two individuals submitted comments opposing Hobby Bee Keeping as follows: Stephanie Noland and Jude Armstrong. Each Councilmember received copies of those comments. Councilmember McMillan moved to close the hearing at 7:14 p.m. His motion was seconded and passed by voice vote. Councilmember Puvogel moved to accept the comments that were received and his motion was seconded and passed by voice vote.

COMMUNICATIONS

Commissioner Vicki Raines

County Commissioner Vicki Raines stated that the County will be meeting on Friday to discuss the variance application to move forward into Phase III. If approved at the meeting, it will be submitted to the Governor's Office and the County anticipates receiving confirmation on the 16th or 17th. The County is currently working on their plan for reopening. She asked if anyone had questions. Councilmember McMillan did comment on the recent surgery that her granddaughter underwent. Ms. Raines stated that the County is working with Mr. Shay on the CARES act to get some kind of financial help to the small businesses. They are also working with Greater Grays Harbor Inc. and she will keep Brian informed.

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CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a and b and his motion was seconded. Those items appearing on the consent agenda were as follows:

OFFICER REPORTS

Estes Timber LLC

- The City Council Minutes of May 11, 2020;
- The Regulatory Committee report recommending approval and payment of claim check numbers 93860 through 94032 in the amount of \$1,265,527.24; claim auto pays and EFT's 368 through 373 in the amount of \$35,107.28; payroll check numbers 29452 through 29480 in the amount of \$187,257.86; payroll ACH and EFT's in the amount of \$407,020.43 and \$220,004.88 respectively and that payroll and benefits for the month of May and June, 2020, be approved and issued at the proper time.

The motion for the approval of the consent agenda items passed by voice vote.

OFFICER REPORTS

Olympic Stadium Bid Award

Mr. Shay submitted a written report to the council regarding the recent call for bids on Phase I of the Olympic Stadium project. This portion of the project. The package included the base bid for the replacement of the fire suppression system and two alternate bids: Alternate 1: construction of a new front entry way; and Alternate 2: Repairs to the east wall. Five bids were received from Rognlins; Western WA construction, Emtech; Christensen Inc., and J.A. Morris. Staff is recommending the Council award the bid to Rognlins for the base bid and Alternate 1 in the amount of \$447,306.75 (\$361,493.55 base bid and \$85,813.20 for Alternate 1.) Councilmember McMillan moved to accept the staff recommendation and award the bid to Rognlins for the base bid and Alternate 1. His motion was seconded. Councilmember Puvogel asked why staff is recommending Alternate 1. Mr. Shay stated that the fire suppression system is also in the entry way. Other repairs are needed but the fire suppression and entry would be the first phase. The motion to approve the staff recommendation and award the bid to Rognlins passed by voice vote.

Finger Print Scanner

The Police Department was awarded a \$26,450 Federal grant from the Washington State Patrol to upgrade their finger scanning system. The current one is from 2011. The City received two bids as follows: Crossmatch \$23,274.45 and Livescan DataWorks \$14,247.36. Staff recommends that the Council award the bid to Livescan-DataWorks. Councilmember McMillan moved to accept the bid from LiveScan-DataWorks and the motion was seconded. Councilmember Anderson asked how much the grant was for and Ms. Schmid stated \$26,450.

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The motion to award the bid to Livescan-DataWorks passed by voice vote.

MAYOR REPORTS

Derelict Vessels

Mayor Winkelman stated that the Lady Grace has finally been removed from the river as well as another vessel that was there. It came out in bits and pieces. He thanked the previous Mayor and the dedicated staff who have worked to get this done as well as the contractor for getting it completed.

Solidarity Rally

Mayor Winkelman stated that citizens put together a Hoquiam solidarity rally on June 3, 2020. He participated as well as members from the Police Department. He also thanked the councilmembers who were able to attend.

City Parks

As Commissioner Raines stated, the County is planning to submit the variance to move into Phase III on Friday. Mayor Winkelman issued an Executive Order to reopen the city parks last Friday and he thanked staff for getting that done and getting the new signage installed.

Municipal Court

The Court has held limited court sessions via Zoom. There has been some discussion on holding regular court on a limited basis.

Graduation

The High School is holding a virtual Graduation as we meet. They are recording it tonight at Olympic Stadium. Students are getting their diplomas one at a time, following social distancing guidelines. The recording will be available for the students and their families in the near future.

Private Land Timber Sale
Harvest

Mr. Estes has said that they are intending to look at the private timber harvest possibly in July. He will keep the city informed.

Grants

The Staff has been working on some Grants that we will be looking at later in the meeting. Also, Brian is working closely with Commerce on funding for the levy project.

Building Security/Safety

Staff is currently working on building security and safety for the reopening of City Hall.

Court

Mr. Johnson provided a brief summary on how the Zoom Court went. People could either log in via a computer or call in to the meeting.

COUNCIL REPORTS

Youth in
Legislature/Solidarity Rally

Councilmember Puvogel stated that he is the advisor with the Government Youth in Legislature program at the YMCA. The “take over” was not held this year as in the past, but they were able to participate via zoon. The Youth in Government Week was still held.

He also stated that he appreciated the Mayor contacting everyone regarding the Solidarity Rally in Hoquiam. It is important and those who participated were appreciated, when things like this happen. One of the things he took from this was the response by Chief Myers and what is done at his Department so this doesn't happen. Appreciated that response and thanked those programs across the State who are making sure everyone is treated with respect. Mayor Winkelman stated that he has heard from many citizens and he believes it started with the comments and statement made by the Chief. He heard the concerns from the community, and had a long conversation with a gentleman today that told him things that he does because he is African American as he travels. We need to be aware of this, not only the police but as individuals.

Regional Fire Authority Councilmember McMillan stated that the RFA met via ZOOM. They will be scheduling another meeting soon.

Loggers Playday The Loggers Playday Committee is planning to move forward with their events in September. They have a meeting scheduled for Wednesday.

7th St. Theatre 7th St. Theatre will be selling popcorn to go this Friday and Saturday.

Alley Grading and Sidewalk Program Councilmember Anderson thanked Councilmember McMillan for update on Loggers Playday. She also thanked the public works crews for filling and grading the alleys in the North end and the City for the sidewalk project/paving that is going on.

LEGAL BUSINESS

Resolutions
6 Yr. TIP

A Resolution adopting the comprehensive street program prepared by the City Administrator pursuant to RCW 35.77. Councilmember McMillan moved to adopt the resolution and the motion was seconded. There was no discussion and the motion passed by voice vote.

RCO Application

A Resolution authorizing the City Administrator to act as the authorized representative/agent on behalf of the City to seek grant funding assistance for Moon Island Road and the Olympic Stadium Renovation. Councilmember McMillan moved for adoption of the resolution and his motion was seconded. Mr. Shay thanked Tracy Wood for her work on these grants. This grant is for \$350,000 to RCO and we also completed another grant for \$900,000 for the stadium. We are also currently working to obtain funding for Moon Island Road through the Washington Coast Restoration Initiative for Moon Island. Following a brief discussion, the motion to adopt the Resolution passed by voice vote.

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CDBG Certification and Compliance

A Resolution authorizing the City to apply to the State Department of Commerce for a Community Development Block Grant (CDBG) for \$900,000 for repair, renovation and preservation of the Olympic Stadium and certifying that the City will comply with applicable provisions of Title 1 of the Housing and Community Development Act of 1974. Councilmember McMillan moved for adoption of the Resolution and the motion was seconded. Following no discussion, the motion passed by voice vote.

OTHER LEGAL

Department of Commerce
COVID Relief Contract

Council was provided with an Interagency Agreement between the Department of Commerce and the City for relief funds for costs incurred due to the public health emergency with respect to COVID-19. Staff explained that State local agencies are receiving COVID relief funds from the federal government on a reimbursement basis. Authorizing this agreement would allow us to move forward to use these funds. First priority is to seek reimbursement for safety projects that we have done for staff, media improvements for the court, etc. The funds must be expended by the end of October. Councilmember Puvogel stated he would be recusing himself from voting on this issue due to his employment. Councilmember McMillan moved to authorize the Mayor to sign this agreement and his motion was seconded. Following no further discussion, the motion to approve this agreement passed by voice vote.

OLD BUSINESS

Hobby Bee Keeping

Councilmember Patterson asked what the next step would be for Hobby Bee Keeping now that the Council has had the public hearing. Mr. Johnson stated that the draft ordinance presented at the Public Safety meeting previously could be put on the agenda at the next meeting and the Council has the option to adopt it as is, amend it or not adopt it. They could also send this item back to the committee to review based on the comments that were received. Councilmember Patterson moved to send this issue back to Public Safety and her motion was seconded. The motion passed by voice vote.

Use of City Right of Way

Council asked why the permit for the Use of City right of way was removed from the agenda. Staff stated that this issue is not required to go to Council and can be reviewed and approved by the City Administrator per our city code. If a permit is granted for this use, the applicant would be required to submit a \$100 permit fee.

NEW BUSINESS

WSU Drive-in WIFI

The WSU Extension Office has approached the City on providing a Drive-In WIFI Hotspot which would provide free internet access to citizens to mitigate the impacts of COVID-19 for those who do not

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have broadband service at their homes. This service would cost the City approximately \$100 each month and WSU would provide all of the necessary equipment. The service would be provided at Olympic Stadium. Councilmember McMillan moved to authorize the Mayor to sign the agreement with WSU and his motion was seconded. Staff stated this would also allow for broadcasting of the games that are played there in the future. Following no further discussion, the motion to authorize the Mayor to sign the agreement passed by voice vote.

Department of Commerce
Emerging Issues Grant

Council was presented with an Interagency Agreement between the City and the Department for Commerce for grant funding not to exceed \$45,000 to help complete the Downtown Hoquiam Revitalization Plan and complete a plan of the existing conditions at Olympic Stadium. Councilmember Mcmillan moved to approve this agreement and his motion was seconded and passed by voice vote.

Yard of the Month

Councilmember Mcmillan spoke briefly regarding the Yard of the Month program that the Council had instituted several years ago. He would like to see this program again. Previously, the Councilmembers of each ward would decide on a yard in their ward that they felt should receive this award each month. A motion was made to refer this issue to the Public Utilities Committee for their review and recommendation to the Council. The motion was seconded and passed by voice vote.

Excuse Absent Members

Councilmember Patterson moved to excuse the absent members and her motion was seconded and passed by voice vote.

Public Utilities Committee

Councilmember Anderson announced that the Public Utilities Committee will meet via ZOOM next Monday, the 15th, at 6:00 p.m.

Public Safety Committee

Councilmember Patterson announced that the Public Safety Committee shall meet via ZOOM on Monday, June 22nd at 5:00 p.m.

Tree Planting in Park Strips

Councilmember Hinchin asked what the regulations are for planting a tree in front of a home in Hoquiam. Staff stated that a citizen can obtain a tree permit and that there is a list of specified trees that can be planted in the park strips.

Fireworks

Councilmember Puvogel asked if the citizens could file for a referendum regarding fireworks. Mr. Johnson stated that Hoquiam has not adopted the initiative and referendum process.

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ADJOURN

A motion was made to adjourn the meeting at 8:14 p.m. The motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary