



CITY OF HOQUIAM

City Council Meeting Minutes

June 22, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and the flag salute was held.

ROLL CALL

In attendance were Mayor Winkelman, Councilmembers Anderson, Carlstrom, Dick (entered meeting at 7:10 p.m.), George, Grun (entered meeting at 7:08 p.m.), Hinchin (entered meeting at 7:16 p.m.), McMillan, Nelson, Patterson, Puvogel, and Reid.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia. City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Councilmembers were provided with copies of the letters submitted by Dave Cramer, John Pellegrini and David Day expressing their interest in the council vacancy for Ward 1.

CONSENT AGENDA

Councilmember McMillan moved to approve the consent agenda items as written and the motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of June 8, 2020;
- The Regulatory Committee Report recommending approval and payment of claim check number 94033 through 94182 in the amount of \$251,522.10; claim auto pays and EFT numbers 374 through 378 in the amount of \$138,742.20; payroll check numbers 29841 through 29508 in the amount of \$187,121.16; Payroll ACH and EFT numbers 29841 through 29508 in the amount of \$379,496.63 and \$200,708.42 respectively; and that payroll and benefits for the month of July, 2020, be approved and issued at the proper time.

Councilmember Carlstrom asked to abstain from voting as she was not in attendance at the last meeting. The motion for approval passed by voice vote.

COMMITTEE REPORTS



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Public Utilities Committee Yard of the Month

The Public Utilities Committee made a recommendation that the City Council re-establish the Yard of the Month program to be managed by the Councilmembers of each ward. The Council Ward mates will coordinate on how best to review the homes in their ward for distribution of the recognition sign and determine the appropriate months of the year for the program. Councilmember McMillan moved to approve the committee report and his motion was seconded and passed by voice vote.

Historic Preservation Commission Hoquiam Register of Historic Places - 1941 Riverside Drive

Paraiso Property Professionals, LLC submitted an application to list 1941 Riverside Drive on the Hoquiam Register of Historic Places. The Historic Preservation Commission recommends that the City Council approve this application and add 1941 Riverside Drive to the Hoquiam Register. Councilmember McMillan moved for the adoption of the committee report and his motion was seconded and passed by voice vote

Hoquiam Register of Historic Places - 502 J Street

Gary and Marsha Enholm submitted an application to list 502 J Street on the Hoquiam Register of Historic Places. The Historic Preservation Commission recommends that the City Council approve this application and add 502 J Street to the Hoquiam Register. Councilmember Puvogel moved for the adoption of the committee report and his motion was seconded and passed by voice vote, with Councilmember Grun voting no.

OFFICER REPORTS

North Shore Levee Project Update

Mr. Shay provided a written report to the Council requesting that Council authorize the Mayor or City Administrator to sign easement offer letters and execute final easement documents with property owners for property necessary for the construction of the North Shore Levee. Councilmember McMillan moved for the adoption of the report and the motion was seconded and passed by voice vote.

MAYOR REPORTS Zoom Meetings

Mayor Winkelman thanked everyone for being patient while everyone gets used to the Zoom meetings. Staff is currently looking at making accessibility for some Councilmembers to attend the meetings in the council chambers. He and staff will



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Water Park

keep the council informed but we will continue to use Zoom for time being for the meetings.

The Health Department has approved the operation of the Water park but there are restrictions, i.e., cannot exceed 50 people at a time, etc. We have decided to not turn it on at this time. If constituents are asking questions feel free to ask any Department Heads what is going on.

COUNCIL REPORTS

Black Lives Matter Protest

Councilmember Puvogel spoke briefly regarding the Black Lives Matter protest last Saturday. There are a lot of areas that we have to still grow. He was really concerned about what happened in Aberdeen counter protesters being very well armed, making threatening comments, some were intoxicated and pushing the BLM members. Police did not intercede. Need to make sure as these things come up here in Hoquiam that this doesn't happen. Those who have organized these events in Hoquiam feel they are getting support from the Mayor, Council, Chief and Department. As these continue we need to be diligent and make sure these kinds of things don't happen. Mayor Winkelman stated that the organizers have been very diligent letting the City know what they are doing and we appreciate that.

HBA Zoom Meeting

Councilmember Carlstrom stated that HBA will hold their meeting on Wednesday via zoom. The webpage is up, and still in progress. If anyone has any ideas of items for the Website please let her know.

Logger's Playday

Councilmember McMillan stated that Loggers Playday Show and the Parade are still moving forward. There was a brief discussion on what other activities were still going to be held. Not sure at this point if there would be a vendor fair, etc.

LEGAL BUSINESS

Ordinances

Public Records

An Ordinance relating to Public Records, amending Section 1.24.100 to the Hoquiam Municipal Code. Councilmember McMillan moved for adoption of this ordinance and his motion was seconded. Ms. Schmid read the ordinance by title a second time after which the motion passed by unanimous roll call vote.



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OTHER LEGAL

Interlocal Agreement – City of Aberdeen/City of Hoquiam
North Shore Levee

Included in the Council packet was an Interlocal Agreement between the City of Aberdeen and the City of Hoquiam relating to the joint funding for design and construction of the North Shore Levee. Mr. Shay explained that we need this agreement in place to receive the funding that was awarded.

Councilmember Puvogel moved to authorize the Mayor to sign the agreement and his motion was seconded. A brief discussion was held regarding the boundaries which fall into each city and the Fry Creek Pump Station. Mr. Shay stated that Fry Creek starts in Hoquiam; the pump station is currently located in Aberdeen very close to the boundary. There has been some discussion that when the new pump station is built it will be shared by both cities. The motion to authorize the Mayor to sign this agreement passed by voice vote.

Stadium Rental Agreement

Included in the packet was a rental agreement between the Cascade Collegiate Baseball League and the City of Hoquiam for rental of the Tommy Marlow field at Olympic Stadium during the months of July and August. Total payment for this rental is \$5,400. Councilmember Hinchin asked if there were going to be concessions and staff stated that there would be none at this time, as they are not allowed until Phase 4. Councilmember McMillan moved for the approval of this agreement and his motion was seconded. Councilmember Dick asked if the City is taking care of fields. The city is only responsible for mowing and the league is responsible for field prep, etc., all of which are outlined in the agreement. The motion to approve this agreement passed by voice vote.

OLD BUSINESS

Utility Rate Study

The Consultants who have been working on the Utility Rate Study for the city are ready to present their recommendations to the Council. They can make their presentation at the meeting of July 13th. A motion was made to add the presentation to the July 13th agenda. The motion was seconded and passed by voice vote.



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Loan Program for Small
Businesses

Councilmember George spoke briefly regarding this program. They have gone through a very quick learning process. There is a second wave that is about to happen. First step is to get the loan and the second step is to get that loan forgiven. GGH Inc, had some good information. It is vitally important that we as a city figure out how to help those little businesses.

Councilmember Puvogel stated that the City should look into what assistance and help we can provide, keeping in line with City regulations.

NEW BUSINESS

Council Vacancy

Council asked Mr. Johnson what the next step was for picking new a new council member. The vacancy was advertised and 3 candidates submitted letters of interest. Councilmember Puvogel moved to invite the 3 candidates to attend the July 13th meeting so Council can make a decision on the successful candidate who will be sworn in at the July 27th meeting. His motion was seconded. Councilmember Hinchon stated he is moving from Ward 6 to Ward 1 and would like the Council to consider him for the vacancy. Following a brief discussion, Mr. Johnson stated that it is up to the Council if they want to extend the deadline. Councilmember McMillan moved to amend the original motion to allow additional applicants by July 7th and that they attend the next meeting to give a presentation/statement on why they would like to fill the vacancy. The successful candidate would be sworn in at the meeting of the 27th. Councilmember Hinchon recused himself from voting and the amended motion passed by voice vote.

Yard of the Month Signs

Staff will order more signs and make one available to each ward. Each Ward will pick one yard to be recognized.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 7:50 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor



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TRACY WOOD – City Council Secretary