

CITY OF HOQUIAM
Council Meeting Minutes

September 14, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Council Secretary, Tracy Wood, led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, Hinchey, McMillan, Pellegrini, Puvogel and Reid. Absent from the meeting were Councilmembers Grun and Nelson.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Water Treatment Plant –
Outstanding Performance
Award

Included in the packet was a Silver Certificate of Achievement Award to the Water Treatment Plant from the Department of Health. Mayor Winkelman congratulated staff for their efforts in receiving this award. Councilmember Pellegrini stated that it is truly remarkable to keep the turbidity that low for such an extended time. Well done staff and he hopes it will be in the paper.

CONSENT AGENDA

Councilmember McMillan moved for approval of the consent agenda and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The Council Minutes of August 24, 2020;

The motion for approval of the consent agenda passed by voice vote.

OFFICER REPORTS

Gable Lighting Project

City staff has researched the lighting and materials necessary for the Gable Park lighting project. Through the State contract, Columbia Electric Supply has quoted \$74,832.41 for the lighting equipment and Platt Electric has quoted \$6,549.66 for the additional electrical supplies needed. The City received a grant for \$64,000 from the Washington State Recreation and Conservation Office to offset the majority of the expenses. Staff recommends that the council authorize the purchase of the materials as listed above. Gable Park Lighting Project – received grant for \$64,000 for field lights so fast pitch can play night games. Councilmember McMillan made a motion to approve the staff recommendation and purchase the equipment. His motion was seconded. Councilmember Puvogel asked where the additional funding (over the grant amount) would come from. Mr. Shay stated there had been discussions in the past with the Fast Pitch League to help with these costs, but it does not look like it will happen at this time. Ms. Schmid stated the additional funds would come from the general fund. A discussion on the rates

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charged for field rentals followed after which the motion to approve passed by voice vote.

Pre-Commercial Thinning

The City recently issued a call for bids for Pre-Commercial Thinning at the watershed. Two bids were received; Curtis Hill Forestry for \$73,625.00 and Mt. St. Helens Reforestation for \$88,385.00; staff recommends award of the bid to Curtis Hill Forestry as the apparent low bidder. Councilmember McMillan moved to approve the staff recommendation and award the bid to Curtis Hill Forestry. His motion was seconded and following a brief discussion on the importance of managing our forest lands, the motion passed by voice vote.

MAYOR REPORTS

BHP Permit Withdrawal

Mayor Winkelman spoke briefly regarding the recent withdrawal of the BHP permit. He stated we are all fighters here in Hoquiam; we will stand up and move on to the next project/business/industry. There are a lot of cities and towns that are in much worse shape than Hoquiam.

Wildfires and Smoke

There has been a lot of smoke in the air which is unhealthy for a lot of us. One of the things that we spoke about in January was that I wanted to make sure we worked on a fire safety plan for the Watershed. It is critical that we continue to manage our watershed the best that we can and protect our investment. The Mayor also thanked those employees who have been helping on the wildfires. He hopes we will have further discussion on buying some urban forestry properties by the end of the year.

Budget

The Budget process is going on now. He and staff will be meeting with departments over the next few weeks and then the budget will be brought to the Council.

Stadium

The Stadium projects are underway. The new entry is installed and the fire suppression system is being replaced. Also, the Public Wi-Fi is working and has good range. It's a great public service.

School Districts – Distance Learning

It was a soft return to school today for many of us. Many are trying to figure out a long term plan for those who are needing to stay home, etc.

COUNCIL REPORTS

Ride with Police

Councilmember McMillan rode with the police on Saturday night and he highly recommends it to all of the council. Every officer was excellent when they were working with people.

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- Fireworks Loggers' Playday understood why the firework permit could not be approved. They are still looking at possibly having a firework show sometime in the future.
- Lions Club Lions Club is starting the rain derby and would appreciate your help this year. Many local non-profits are experiencing problems due to the cancellation of many of their fundraising events.
- HBA Councilmember Carlstrom stated that the HBA wants to do something for the kids for Halloween. It falls on a Saturday this year and they are looking at still doing the downtown trick or treating and possibly setting up a photo booth. They are still working on the details. They will reach out to radio stations too to promote the event once it is finalized.
- BHP Councilmember Hinchey stated the loss of the BHP project was a real loss for us. Mr. Shay stated that there are a lot of public documents available for anyone to review. Several public meetings and hearings were held. An extension on the hearing decision was requested by BHP and the Quinault Nation so they could work together to resolve other issues. There were more requests that extended it to several future dates. The Quinault Nation submitted lengthy comments in opposition of the project and another extension was requested in June. Finally, in September BHP withdrew their permit request.

LEGAL BUSINESS

Ordinances

- Business Licenses An ordinance relating to Business Licenses, amending Sections 4.05.005, 4.05.010, 4.05.020, 4.05.030, 4.05.040, 4.05.050, 4.05.070, 4.05.080, 4.05.085, 4.05.090, 4.08.030, 4.10.015, 4.12.020, 4.12.030, 4.60.020, 4.62.020, 4.64.015, 4.68.020, 10.05.060, and 10.09.090 to the Hoquiam Municipal Code, and adding a new section, 4.05.045 to the Hoquiam Municipal Code. Ms. Schmid read the ordinance by title. Councilmember McMillan moved for the adoption and his motion was seconded. Councilmember Puvogel stated that he knows a lot of the changes to this ordinance are to bring us in compliance with the State. He asked about the inclusion of Non-profits, is that the State or just us. Ms. Schmid stated this is something we practice here. The Ordinance was read by title a second time after which the motion passed by unanimous roll call vote.

- Zoning An Ordinance relating to the official zoning map; amending the official zoning map as set forth in Section 10.03.040 and Section 10.03.060 of the Hoquiam Municipal Code. Ms. Schmid read the ordinance by title and Councilmember McMillan moved to approve the Ordinance. His motion was seconded. Councilmember Reid
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asked what the high density residential designation is. Mr. Shay stated that in high density you could have an apartment building. Ms. Schmid read the Ordinance by title a second time after which the motion for approval of the Ordinance passed by unanimous roll call vote.

**Critical Areas Designation
and Protection**

An Ordinance of the City of Hoquiam, Washington, relating to the designation and protection of critical areas within the City of Hoquiam, amending Chapter 11.06 of the Hoquiam Municipal Code. Ms. Schmid read the Ordinance by title and Councilmember McMillan moved for the approval of the Ordinance. His motion was seconded. Council asked what this was for. Mr. Shay stated that this needs to be updated every 10 years as part of the growth management plan. It was drafted in 2018 and approved by commerce. The changes are basically the addition of new definitions and other than that it remains the same as it was in the past. It mostly pertains to areas where there are wetlands, slopes, etc. Ms. Schmid read the Ordinance by title a second time after which the motion passed by unanimous roll call vote.

RESOLUTIONS

**Addition of 2544 Simpson
to the Hoquiam Register of
Historic Places**

A Resolution listing “The Crown Drug Building”, 2544 Simpson Avenue on the Hoquiam Register of Historic Places. Councilmember McMillan moved for adoption of the Resolution and his motion was seconded. Following a brief discussion regarding the register, the motion for approval passed by voice vote.

Surplus Property - Tasers

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for the adoption of the Resolution and his motion was seconded. The items being surplus are 5 Tasers at the Hoquiam Police Department, which will be traded in toward credit towards their replacements. The motion for approval of the Resolution passed by voice vote.

OLD BUSINESS

Paving and Striping

Mr. Shay provided an update on the paving and restriping. Due to the shutdowns from COVID, it will probably be spring before the project is complete. The contractor did repair the bump at the corner of 8th and Simpson and the sidewalk portion of the project is completed. Councilmember Carlstrom asked if the area at the corner of Chenault is going to be repaved. Mr. Shay stated that the estimate to repave it came in at \$45,000 which is more than what we have in the street budget.

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Vacation of a Portion of Paulsen/Airport Way

Mr. Johnson stated he had been contacted by a citizen asking what the status of the vacation of the section of Paulsen is now that BHP has withdrawn. He state the roads will remain as they are as there was a clause that the vacation would only be executed if the Port and BHP signed leases.

First Responders

Mayor Winkelman stated it has seemed particularly quite – especially with the cancellation of Loggers’ Playday and the recent anniversary of 9-11. It has given him time to reflect on how much better things will be in the future. With respect to the first responders, he wanted to express thanks and appreciation for what they do. 9-11 doesn’t seem like it has been 19 years ago. For first responders it is a particularly tough time.

NEW BUSINESS

Downtown Revitalization Plan

A proposal was received from Qamar and Associates for a budget and scope of work for the Downtown Revitalization Plan. Staff requests that Council adopt the budget and scope of work. Councilmember Puvogel moved to approve their proposal as presented and his motion was seconded. A brief discussion followed wherein Mr. Shay stated this is being funded through the Commerce grant. The motion as presented, passed by voice vote.

Planting in Parking Strips

Councilmember George stated he received a letter from a Ward 2 citizen requesting that the city allow residents to utilize the parking strips for planting food and flowers. A lengthy discussion followed after which Councilmember Puvogel moved to refer this to the Public Utilities Committee for their review and recommendation. His motion was seconded and passed by voice vote.

Ward Vacancy

The deadline for letters of interest for the Ward 3 Council Vacancy is September 25th.

Excuse Absent Members

A motion was made to excuse the absent members who notified staff. Councilmember Nelson and Grun both asked to be excused. The motion was seconded and passed by voice vote

Public Utilities Committee

Councilmember Anderson announced that the Public Utilities Committee will meet prior to next meeting on September 28th at 6:00 p.m.

Gable Lighting

Councilmember Dick suggested that Staff contact the Little League and Cal Ripken to see if they might want to get involved with help on the equipment for the Gable Lighting Project.

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Football

Councilmember Puvogel stated that the competition between Hoquiam and Aberdeen will not be held this year. They are going to combine efforts to raise what they can in cash donations for the football.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 8:11 p.m. The motion was seconded and passed by voice vote.

BEN WINKELMAN – MAYOR

TRACY WOOD – COUNCIL SECRETARY

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