



**CITY OF HOQUIAM
Council Meeting Minutes**

October 12, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:01 p.m. Assistant Fire Chief Matt Miller led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, Hinchey, McMillan, Nelson, Pellegrini, Puvogel and Reid. Absent from the meeting was Councilmember Grun.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia. Interim Fire Chief Tom Hubbard, Assistant Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

HDR – Utility Rate Study Update

Shawn Aorn, representing HDR, provided an update on the Utility Rate Study that they completed for the City. Following their last presentation to the Council they have provided two components based on those discussions. He did state that rate adjustments are needed in all three utilities. The presentation was followed by a question and answer period with the council.

Public Revenue Hearing

A Public Hearing was held regarding the Revenues for the city. Ms. Schmid stated that we have not received the assessed values from the county for 2021 as of yet. She explained that she will go more in depth once those have been received. At this time planning a regular 1% increase in the levies – it would increase a property owner's tax on a \$100,000 home by approximately \$4.00.

Introduction of Assistant Fire Chief

Mayor Winkelman introduced Matt Miller who was recently selected to fill the position of Hoquiam Assistant Fire Chief. Matt has been with the Department since 1999 and is ideally suited for this leadership role. Matt thanked the City for the opportunity and stated that he looks forward to meeting everyone.

CONSENT AGENDA

Councilmember McMillan moved to approve as the consent agenda items a and b, as presented. His motion was seconded. Those items appearing on the consent agenda were as follows:



**CITY OF HOQUIAM
Council Meeting Minutes**

October 12, 2020

- City Council Minutes of September 28, 2020;
- Tacoma Community College Affiliation Agreement

The motion for approval of the consent agenda passed by voice vote.

MAYOR REPORTS

Appointments to Urban Forestry Board and Historic Preservation Commission

Mayor Winkelman appointed Connie Parsons to serve on the Urban Forestry Board and Alissa Shay to serve on the Historic Preservation Commission.

Update on Stadium

Mayor Winkelman stated that he and Mr. Shay participated in discussions on the stadium plan; also - cameras for live streaming have been installed at stadium. The School District is looking at schedules for high school to begin in March.

Mr. T's Batting Cage

Mayor Winkelman reported that Hoquiam Youth Baseball has expressed interest in helping with the remodel and operation of Mr. T's batting cage. He will keep the council informed on the progress.

2021-2022 Budget

Staff hopes to present the budget to the Council in the next few weeks and he also encouraged everyone to get out and vote.

COUNCIL REPORTS

Hoquiam Business Association

Councilmember Carlstrom stated that HBA is still planning to host downtown trick or treating. It will be on Saturday, October 31st from 1:00 to 3:00 with 7th St. Theatre offering the Shrek movie that evening at 7:30.

Lions Club Rain Derby

Councilmember McMillan reminded everyone they could purchase rain derby tickets from any Lions Club member and they must be turned back in by the 31st of October.

LEGAL BUSINESS

Resolutions

Surplus Property – Fire Hose

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The property being surplus is several lengths of fire hose, which the Fire Department has determined should be retired. Councilmember McMillan moved for adoption of the resolution and his motion was seconded. Council asked what the normal "life" of hose



**CITY OF HOQUIAM
Council Meeting Minutes**

October 12, 2020

is, Asst. Chief Miller stated that normally 15 plus years, but with good care they have lasted 20. Council asked if the hose could be given to local volunteer departments. Mr. Miller stated that some could but this will probably be given to the Water Department who uses them to flush hydrants. The motion for approval passed by voice vote.

OTHER LEGAL

Contract Amendment – HDR
– Moon Island Road Cleanup

A Contract Amendment between HDR and the City for the Moon Island Road Beach Cleanup Project was included in the Council packet for their review. Councilmember McMillan moved to authorize the Mayor to sign the amendment and his motion was seconded. Mr. Shay stated this is a \$10,000 increase and would have HDR do inspections and oversight of the contractor in the field. Following a brief discussion, the motion to approve passed by voice vote.

Department of Archaeology
and Historic Preservation
Grant

In April, the City applied for a CLG grant for \$11,000 from the State of Washington Department of Archaeology and Historic Preservation to conduct a reconnaissance level survey of approximately 110 homes located in west Hoquiam. The grant has been awarded to the City and because it falls under the \$30,000 limit, the City can use Northwest Vernacular from Port Orchard who conducted the previous survey. Councilmember Puvogel moved to accept the contract and his motion was seconded. Council asked how much staff time will be involved as the City match. Mr. Shay stated approximately 60 hours between his time and Angie Biekers time. The motion for approval passed by voice vote.

OLD BUSINESS

Ward 3 Vacancy

Councilmember Puvogel asked for an update on letters of interest for the Ward 3 Council vacancy. The City has received one letter at this time and letters must be submitted by October 23rd.

Update on Gable Park
Lighting

Mr. Shay stated that the materials for the lighting project have been ordered but have not arrived as of yet.

NEW BUSINESS

Councilmember Dick

Councilmember McMillan wished Councilmember Dick a happy birthday.

Excuse Absent Members

Councilmember Puvogel moved to excuse the absent member. His motion was seconded and passed by voice vote.



**CITY OF HOQUIAM
Council Meeting Minutes**

October 12, 2020

Laser Show

Mayor Winkelman stated that there will be a laser show on the October 31st and he will provide more details as they are finalized.

ADJOURN

Councilmember Dick moved to adjourn the meeting at 8:07 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – MAYOR

TRACY WOOD – COUNCIL SECRETARY