



**CITY OF HOQUIAM
Council Meeting Minutes**

October 26, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Finance Director Schmid and Council Secretary Tracy Wood led the flag salute.

ROLL CALL

In attendance were Mayor Winkelman and Councilmembers Carlstrom, Dick, George, Grun, McMillan, Nelson, Pellegrini, Puvogel and Reid. Absent from the meeting was Councilmember Anderson.

Staff in attendance were Deputy Police Chief Joe Strong, Assistant Fire Chief Matt Miller, Fire Representative Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PROCLAMATION

Small Business Saturday

Mayor Winkelman read his Proclamation declaring November 28, 2020, as Small Business Saturday in the City of Hoquiam.

CONSENT AGENDA

Councilmember Grun moved to approve items a through d as presented. The motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam City Council Minutes of October 12, 2020;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 94742 through 94933 in the amount of \$769,023.46; Claim auto pay and EFT numbers 396 through 401 in the amount of \$21,970.82; payroll check numbers 29613 through 29648 in the amount of \$191,135.74; payroll ACH and EFT's in the amount of \$423,032.53 and \$225,839.93 respectively; and that payroll and benefits for the month of October 2020 be approved and issued at the proper time.
- A Social Security Administration Incentive Payment Memorandum of Understanding with the City of Hoquiam; and
- An Agreement with HDR Engineering for the North Shore Levee West Benefit Cost Analysis.

The motion for approval of the consent agenda items a through d passed by voice vote.



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COMMITTEE REPORTS

Historic Preservation
Commission –
Reconnaissance Level
Survey

The Historic Preservation Commission recommends that the Mayor be authorized to sign an agreement with Northwest Vernacular for \$11,000 to complete the scope of work in the DAHP Grant. Councilmember McMillan moved for the adoption of the committee report and his motion was seconded and passed by voice vote.

OFFICER REPORTS

Moon Island Beach Cleanup
Project

Mr. Shay provided a written report to the Council regarding the Moon Island Beach Cleanup and Restoration Project. The City issued a request for bids and 5 were received and opened as follows:

Brumfield Construction, \$316,354.00;
Quigg Brothers, \$229,779.00;
Vet Industrial, \$343,579.00;
Rognlin's Inc, \$191,119.00;
Gill Construction, \$312,543.00

The city received a \$400,000 grant from the Washington Coast Restoration and Resiliency Initiative. After award of this contract, the City will have approximately \$30,000 in remaining grant funds that could be allocated towards a change order for additional cleanup and restoration. Staff recommends that the Council award the project to Rognlin's Inc. and that the City Administrator have the authority to negotiate a change order to utilize the full amount of the grant funding on eligible expenses. Councilmember McMillan moved to accept the bid and have the City Administrator negotiate change orders to utilize the full amount of the grant funding. His motion was seconded. Following a brief discussion on possible change orders and the preliminary engineering and design, the motion for approval passed by voice vote.

MAYOR REPORTS

Council Involvement

Mayor Winkelman thanked the council for staying involved through the Zoom meetings and their contact with citizens. He received a nice compliment from the Mayor of Liberty Lake.

COVID/Halloween and
Other Gatherings

The GH County Health Director expressed concern over COVID transmission through private gatherings, etc. There are several alternative celebrations planned in Hoquiam to



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keep people safe. Halloween Spooktacular Laser Show – 4:00 to 10:00; Hoquiam High School parking lot as well as Gable Park parking area. This event is free of charge and will provide a great laser show and DJ’s. Emerald City Events is doing the show and they put together a great show earlier this summer for the 4th of July. Loggers’ Playday is putting on fireworks show at the Stadium starting around 7:00 p.m. There will be no spectators allowed inside of the stadium – attendees are encouraged to stay in their vehicles for the show. HBA hosting downtown trick or treating from 1:00 p.m. to 3:00 p.m. A map of participating businesses can be obtained through the HBA website. There will be a movie at 7th St. Theatre on Friday and Saturday – they are showing Shrek. Harborena Friday night skate 3 to 5:00 11 and younger. They will have an adult skate for older individuals later in the evening. .

Cemetery Staff has been locking the gates at the Cemetery in the evening. Starting this week they will be locked at dusk.

Football Football 2020 starts next week. It is a combined effort between the Hoquiam and Aberdeen School Districts this year. They have several on line events planned.

Capital Facilities Charge He has asked the City Attorney to draft an Ordinance regarding capital facilities charges which will be presented at the next meeting for Council consideration.

Historic Preservation Commission Mayor Winkelman appointed Rob Paylor to serve on the Historic Preservation Commission.

COUNCIL REPORTS

Events Councilmember Puvogel stated he feels the plan for the various Halloween events is great. He is concerned that the social distancing plans won’t be followed. He briefly discussed the GH Pride festival which was held virtually last weekend. He hopes people will follow the rules and if they feel uncomfortable they can leave the events.

LEGAL BUSINESS

Other Legal

Northwest Vernacular – Reconnaissance Level An agreement with Northwest Vernacular to provide a Reconnaissance-Level Survey of the six block area off the



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Survey

southwest side of Karr's Hill. Councilmember McMillan moved to authorize the Mayor to sign the agreement with Northwest Vernacular. His motion was seconded. Councilmember Puvogel asked if the full amount was covered by the grant the city received. Mr. Shay stated that the grant will cover the total cost. The motion to authorize the Mayor to sign the agreement passed by voice vote.

Certified Payments – Credit Card Processing

Council was provided with an agreement with Certified Payments to provide Credit Card Processing for the City of Hoquiam. Ms. Schmid explained that by entering into this agreement it will reduce the fee that is charged for those wishing to pay with credit cards on line and over the telephone. Councilmember McMillan moved to authorize the Mayor to sign the agreement and his motion was seconded. Councilmember Carlstrom asked how the City will notify the public of the change. Ms. Schmid stated we will post it on the webpage and the information will also be on the payment page. The motion to authorize the Mayor to sign the agreement passed by voice vote.

OLD BUSINESS

Ward 3 Vacancy

Council was provided with two letters of interest for the Ward 3 Council Vacancy. Kevin Oleson and Tracey Ushman both submitted letters of interest. Councilmember Puvogel moved that the Council appoint one of the interested individuals at the November 9th meeting. His motion was seconded. Tracey Ushman was in attendance through the Zoom meeting and spoke briefly to the council regarding her interest. Ms. Oleson unfortunately had to work and was not able to attend. He will be asked to attend the November 9th meeting to allow him to speak to the Council. Ms. Ushman was thanked her for attendance at the meeting and the motion to appoint an individual to the Vacancy at the November 9th meeting was approved by voice vote.

EXECUTIVE SESSION

Labor Negotiations

It was announced at 7:54 p.m. that Council will adjourn to executive session for approximately 20 minutes to discuss Labor Negotiation. No action will be taken following the executive session.

Executive Session was extended for an additional 5 minutes. The meeting was called back to order in regular session at 8:25



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p.m.

Excuse Absent member

Councilmember Carlstrom made a motion to excuse the absent Councilmember and the motion was seconded and passed by voice vote.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 8:26 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – MAYOR

TRACY WOOD – COUNCIL SECRETARY