



CITY OF HOQUIAM

City Council Meeting Minutes

January 11, 2021

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Puvogel led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, Grun, Hinchey, McMillan, Nelson, Pellegrini, Puvogel, Reid and Ushman.

Staff in attendance were Police Chief Jeff Myers, Assistant Fire Chief Matt Miller, Assistant Fire Chief Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

Mayor Winkelman welcomed everyone to the first meeting of 2021.

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a, b and c and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of December 14, 2020;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 95121 through 95423 in the amount of \$996,326.03; claim check auto pays and EFTs numbers 409 through 422 in the amount of \$252,699.18; payroll check numbers 29678 through 29706 for November in the amount of \$181,485.82; payroll ACH and EFTs for November in the amount of \$469,141.23 and \$245,176.11 respectively; payroll check numbers 29707 through 29733 for December in the amount of \$185,064.80; payroll ACH and EFTs for Decembers in the amount of \$403,236.65 and \$207,857.54 respectively; and that payroll and benefits for the hours worked in December and January be approved and issued at the proper time.
- A Municipal Services Agreement between the City of Hoquiam and Connections, A Center for Healthy Families.

Councilmember Grun asked if staff could explain what item c was. Chief Myers explained that this was the children advocacy center.

The motion for approval of the consent agenda passed by voice vote.



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OFFICER REPORTS

Purchase of Public Works Vehicles

Included in the Council packet was a request from Finance Director Schmid for Council approval to purchase two F-150 Vehicles for the Public Works Department per the quotes provided. Councilmember McMillan moved to accept the bid provided and approve the purchase. His motion was seconded. Councilmember Puvogel briefly explained the State Contract and the savings that the City can realize by utilizing their contract. Mayor Winkelman stated that he did have a conversation with a councilmember earlier regarding this purchase and how the vehicles are used in the city. Councilmember Grun asked what the condition of the vehicles are that these will replace. Ms. Schmid stated that two vehicles will be surplus at a later date. One of the trucks that we are replacing with a newer vehicle will stay in the yard and still be used. By purchasing these vehicles at this time, we can purchase 2021 vehicles through the end of January at this price. The motion to approve passed by voice vote.

Tree Planting Bids

Included in the Council packet was a report from City Administrator Shay regarding the recent call for bids to replant 66 acres of harvested timberlands. Only one bid was received from Ramirez Reforestation for \$7,436. Staff recommends that the Council award the contract to Ramirez Reforestation. Councilmember McMillan moved to accept the bid and award the contract and his motion was seconded. Staff was asked if this was for labor only and Mr. Shay stated the city purchases the seedlings. The motion to approve passed by voice vote.

Legislative Agenda and Legislative Assistance

Included in the Council packet was a report from Mr. Shay regarding the City of Hoquiam and City of Aberdeen entering into an agreement with Gordon Thomas Honeywell for professional lobbying services during the upcoming Legislative Session. The two cities have several projects that he will focus on. Staff recommends that the Council authorize the Mayor and staff to enter into the necessary agreement for professional services, not to exceed \$10,000. Councilmember McMillan moved to enter into the agreement with the City of Aberdeen for Mr. Honeywell's services. His motion was seconded. A brief discussion followed and staff was asked if this was budgeted. Mr. Shay stated that it was not, but the city could use money from the West Levee project or there is money in the



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Surplus Property

council/legislative fund and the Mayor's fund. He also stated that if the City of Aberdeen does not approve this at their meeting we would not move forward with this. Puvogel stated he would abstain from voting on this motion. Following further discussion on the services Mr. Honeywell will provide the motion to approve the staff recommendation passed by voice vote.

Included in the Council packet was a report from Police Chief Myers regarding surplus property located at 1905 Riverside and authorizing the City to sell the property. Proceeds from the sale would be deposited into the local drug fund, as this house was seized by the police department as an illegal grow operation. Councilmember McMillan moved to accept the officers report and recommendation to surplus and sell the property and his motion was seconded. Council requested clarification on the location of the property and why the money would go to DTF. Chief Myers explained where the property is located and explained what the funds from DTF are used for. There was also a brief discussion on the Green Jade raids. Chief Myers explained that this property was not seized during that project. Following further discussion on how it will be advertised and sold, the motion passed by voice vote.

Fire Department New Hire

Asst. Chief Miller stated that the Fire Department recently hired John "Tre" Berge to fill the vacant EMT position. He is a native of Wishkah and volunteered at District 10.

Police Department New Hires

Chief Myers stated that the Police Department recently hired two new PSO's. The Department recently hired Brian Carlson and Emilio Hernandez to fill the PSO vacancies. Mr. Carlson worked at Stafford Creek for several years and started last month. Emilio Hernandez is a California native, and has past training in corrections. He welcomed them both to the Department.

MAYOR REPORTS

Past Years Accomplishments

Mayor Winkelman spoke briefly about all of the accomplishments in the City over the past year. He is very optimistic in the state of Hoquiam. Recently, Kathy from Golden Dragon announced she will be reopening; we have



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received the funding and the plans for the new park on Adams Street which will be going out to bid soon. The Moon Island Road project was completed through grant funds; improvements have been accomplished at Olympic Stadium on the fire suppression system and front entrance, with more to come through grants that we have been awarded from the \$900,000 CDBG grant to recent notification of an additional \$20,000 grant through the County LTAC funds. The City is still working with the youth organizations on Mr. T's and in the near future lighting will be done at the Gable fields which was also partially funded through grants. The Simpson Avenue sidewalk replacement was completed. A Community Forest Grant was submitted recently and we hope to have success with that. Staff continues to submit grants for the pump stations and stadium, as well as the Levee projects. Many improvements have been made at the Cemetery through grant funding and the Beautification team has done an outstanding job in their efforts throughout our city. 2021 is bound to be amazing for all of us.

Purchase of Fire Engine -
Hoquiam Fire Department

The Fire Department asked for council approval to purchase a new fire engine, which will be paid for with the voter, approved fire truck bond. Staff recommends that Council approve the purchase through the Sourcewell Coop at a cost of \$722,321.72. Councilmember Puvogel moved for the approval of the staff recommendation and his motion was seconded and passed by voice vote.

131st Anniversary
Celebration

Mayor Winkelman said that he has plans to celebrate the City of Hoquiam birthday on May 21st and 22nd. We have been in existence for 131 years. He is hoping to have a laser show at the stadium depending on how COVID plays out with possible community events on Saturday. A lot could be said about politics and how people are acting right now. He wants to thank the council and staff for keeping our community safe.

COUNCIL REPORTS

RFA Meetings

Councilmember McMillan stated that the RFA recently held it 7th meeting. Councilmembers Grun, Dick and himself are representing the city. They are hoping to be done with the review by June and have also been looking at possible names, one of which could be Central Grays Harbor Fire Authority.



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Slide

Council asked if a report would be provided to the City for approval. Councilmember McMillan stated he assumes it will come back to the Council.

Councilmember Puvogel asked for an update on the cleanup of the recent slide. Mr. Shay stated that we were called out originally, but it is the States responsibility and they took care of clean up. Chief Myers spoke briefly about the conditions of the hillside at this time.

LEGAL BUSINESS

Resolutions

Surplus of 1905 Riverside

A Resolution declaring 1905 Riverside Avenue, Hoquiam, Washington, owned by the Hoquiam Police Department and the City to be surplus pursuant to Hoquiam Municipal Code Sections 1.64.005, .1.64.010 and 1.64.020. Councilmember McMillan moved to approve the resolution and his motion was seconded. The motion passed by voice vote

BRIC Applicant Agent

A Resolution designating the applicant agent for the State of Washington Building Resilient Infrastructure and Communities (BRIC) sub-application and grant. Councilmember McMillan moved to have the Mayor and City Administrator sign the document and his motion was seconded. Mr. Shay explained that if we were successful we would receive approximately \$34,000,000 in Federal funding. Match would be approximately \$11,000,000. If we get this it would pay for design, permitting and construction of the West Shore levee. Following a brief discussion on the funding the motion to approve passed by voice vote.

OTHER LEGAL

Automatic Fire Response Agreement between the City of Aberdeen and City of Hoquiam

An Interlocal Agreement between the City of Aberdeen and City of Hoquiam Fire Departments for Automatic Response for Structure Fires. Councilmember Nelson moved to approve the Agreement and authorize the Mayor to sign. His motion was seconded. Councilmember Hinchin asked if we were already doing this. Staff explained that currently we send one apparatus – this would be to send all resources. Following a brief discussion, the motion passed by voice vote.



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Sourcewell Agreement

An Agreement between Sourcewell and the City of Hoquiam Fire Department for procurement services (purchasing cooperative agreement). Councilmember McMillan moved to authorize the agreement and join the purchasing coop and his motion was seconded. A brief discussion followed where Miss Schmid spoke briefly on how these agreements work. It keeps the prices lower for bid documents, equipment, etc., due to the number of agencies using it. The motion passed by voice vote.

OLD BUSINESS

Councilmember McMillan stated that the gold coin was found in Harbor Drug by a Hoquiam resident.

Christmas Tree Recycling

Mayor Winkelman thanked troop 40100 for holding the Christmas Tree recycling this year.

Coin Hunt

Councilmember McMillan stated that the gold coin was found in Harbor Drug by a Hoquiam resident.

Landfill

Councilmember Hinchey asked staff what the status of the landfill situation is. Mr. Shay explained that the City worked with a company to file an insurance claim related to the contamination on the site and if successful, we hope to get reimbursed some of the costs – hopefully up to \$2,000,000.

NEW BUSINESS

2021 Council President

Councilmember McMillan moved to open nominations for the 2021 Council President. His motion was seconded and passed by voice vote. Councilmember Nelson nominated Councilmember McMillan. Councilmember Carlstrom nominated Councilmember Puvogel. A voice roll call vote was taken which ended in a tie vote of 6 to 6. Councilmember Puvogel withdrew his nomination and voted for Councilmember McMillan. Councilmember McMillan nominated Councilmember Ushman to serve as the third person on the Committee on Committees. His motion was seconded and passed by voice vote. The Committee on Committees will consist of Councilmember Mcmillan, Councilmember Puvogel and Councilmember Ushman. Councilmember McMillan moved to keep the same committee's as last year and his motion was seconded. Councilmember McMillan stated that when



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Mayor Appointments

committees meet they can elect their chairmen. Staff reminded Council that committee appointments are done at the second meeting of January. This will be brought back to the next council meeting.

Mayor Winkelman stated he will also make his appointments at the next meeting and if anyone is interested in serving on any of those boards or committees to please either let Tracy know or email him.

ADJOURN

Councilmember Pellegrini moved to adjourn the meeting at 8:23 p.m. His motion was seconded and passed by voice vote

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary