



CITY OF HOQUIAM

City Council Meeting Minutes

January 25, 2021

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Pellegrini led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, George, Grun, Hinch, McMillan, Nelson, Pellegrini, Puvogel, Reid and Ushman. Absent from the meeting were Councilmembers Carlstrom and Dick.

Staff in attendance were Police Chief Jeff Myers, Assistant Fire Chief Matt Miller, Assistant Fire Chief Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay and Council Secretary Tracy Wood.

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a, b and c and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of January 11, 2021;;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 95424 through 95556 in the amount of \$990,230.45.

The motion for approval of the consent agenda passed by voice vote.

COMMITTEE REPORTS

Committee on Committees
2021 Council Committee
Assignments

Councilmember McMillan stated that the Committee on Committees recommends that the council committees remain the same as last year and he moved to approve their recommendation. His motion was seconded. Committees can elect a chair at their first meeting. Following a brief discussion, the motion passed by voice vote.

Urban Forestry Board –
Planting in Parking Strips

In October of 2020, the City Council referred a request to consider planting in the planting strips to the Urban Forestry Board for their review and recommendation to the Council. The Board recommends that the City Council approve planting in the planting strips with an application and review process. Councilmember Hinch moved for the approval of the Committee report and his motion was seconded. A brief discussion followed wherein City Attorney Johnson stated that



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OFFICER REPORTS

Purchase of Vehicle –
Hoquiam Police Department

the section 6.24 of the Hoquiam Municipal Code more accurately describes this. Councilmember Pellegrini spoke briefly about the permit that was attached to the report, which relates to planting trees. Mr. Shay stated that a different permit can be created. Following further discussion, the motion to approve the committee report passed by voice vote.

The police department is requesting Council approval to accept the bid presented and authorize the department to order a new patrol vehicle. Cost for the vehicle would be approximately \$41,700 and the department would only be purchasing one vehicle in for this budget cycle. This would be purchased off the state bid. Councilmember Puvogel moved for approval of the bid and to authorize purchase of the vehicle. His motion was seconded. A brief discussion was held regarding the State bid and the savings that the city realizes from using the State contract. Following this discussion, the motion to approve passed by voice vote.

Timber Sale Bid Award

The city recently issued a call for bids regarding Timber Sale 2021-1. Three bids were received as follows: Chehalis Valley Timber, \$1,475,944.72; Harbor Timber, \$1,512,774.00 and Sierra Pacific Industries, \$1,538,048.00. Staff recommends that council accept the bids and award the sale to Sierra Pacific Industries as the apparent high bidder. Councilmember McMillan moved to accept the bid and award the sale to Sierra Pacific. His motion was seconded. Councilmember Pellegrini asked for clarification on where this sale is. Mr. Shay explained that it is the area to the north on the map that was provided. Councilmember Grun spoke briefly regarding the intent to scale the timber for this sale. The amount that the city receives could be slightly higher or lower than the bid depending on the scaling. Following no further discussion, the motion to approve the bid and award the sale to Sierra Pacific passed by voice vote.

Regional AFG Grant
Application – Fire
Department

The Fire Department has an opportunity to participate with other local department in a Regional Assistant to Firefighters Grant for SCBA replacement. Staff recommends that Council authorize the mayor to the sign the MOU and staff to sign the necessary grant documentation. Councilmember McMillan



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moved for approval of the staff recommendation and his motion was seconded. Asst. Chief Miller explained that SCBA equipment has a life span of about 10 years. By combining efforts with other Departments, more “points” are awarded for Regional applications. The City would receive approximately \$200,000 with a 5% match from the City. The motion to approve the staff recommendation and allow the department to proceed with the grant passed by voice vote.

MAYOR REPORTS

2021 Mayoral appointments

Mayor Winkelman made the following appointments:

Library Board, Councilmember Dick
Loggers’ Playday, Councilmember Anderson
911 board, Councilmember McMillan
Cemetery Board, Councilmember Grun
HBA, Councilmember Carlstrom
Greater Grays Harbor Inc., Mayor Winkelman
Council of Governments, Mayor Winkelman
RFA – Councilmembers Grun, McMillan and Dick
Community Services, Councilmember George and Ushman

There has been some discussion if the Community Services Board is still necessary – staff will be looking at this and making necessary changes to the code once that is determined.

Slide Update

Brumfield Construction received the contract from DOT to clear the slide on 109. They have been working 10 hour days and hauling the dirt to the old settling pond. You can check the DOT website for updates. The City is also trying to post information to the City Facebook page.

Downtown Revitalization Project

Mayor Winkelman stated that there will be a Downtown Vitalization Zoom meeting tomorrow night (1/26) at 7:00 and would encourage Council to try and attend. You can contact him or Brian for further information. Local business owners have been invited to attend.



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RV at Stadium

Mayor Winkelman briefly discussed an abandoned RV at the stadium. Officer Taylor has been working on this. Chief Myers stated that tow companies do not want to take these vehicles – especially abandoned ones. Mayor Winkelman stated that Council should notify staff if they have issues in their wards. Councilmember Nelson stated they have had several problems in his ward and that Chief Myers is aware of them.

Bike/Pedestrian Projects

Staff is looking into some possible funding for this type of project.

RES Com – Corona Virus Response Team

Mayor Winkelman briefly discussed a new sanitation project that RES Com has taken on locally. They can treat floors, etc. in businesses and public areas through a UV based process. If anyone is interested they can contact John or Nick at RES Com to learn more about this.

Mass COVID Vaccination Site

The mass vaccination site is open at the Port – vaccinations are done by appointment only. You can go online to register for an appointment or call the County

Website

Staff will be working with the Web Master to provide more info about projects in Hoquiam. We have received some positive feedback on what was posted on the new Adams Street Park.

COUNCIL REPORTS

Mr. T's

Councilmember Hinchey said he is part of a Committee to get Mr. T's operational again. He asked if the City Electrician can come over and get the power on the poles operational. Mayor Winkelman stated that the City is working on an agreement with the group and hope to have that to the Council soon. Mr. Shay stated that the electrician has been advised on this and will get to it soon.

Council Retreat

Council President McMillan announced that Monday, March 1st will be the Council retreat from 6:00 p.m. – 9:00 p.m. It will be held at the Grand Central Station building across from the library. There is plenty of room at the building to practice social



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LEGAL BUSINESS

Resolutions

Surplus Firearms

distancing. If you do not feel comfortable attending in person it will also be set up on Zoom. He asked that Brian, Matt, Jeff, Corri and Tracy attend also. Council should bring their ideas and if you have specific questions for staff call them so they can come prepared to provide you with that information.

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved to approve the resolution and allow the Police Department to trade in these firearms. His motion was seconded and passed by voice vote.

Surplus Misc. Police
Department Items

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved to approve the resolution and his motion was seconded. There was no discussion and the motion passed by voice vote.

Surplus 1889 Ford Mustang
– Police Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for approval of the resolution and his motion was seconded and passed by voice vote.

OLD BUSINESS

Capitol Surplus Charge

Councilmember Puvogel asked if Public Utilities will be bringing back a report on the Capitol Facilities issue. It has also been discussed in Regulatory and that information can be provided to the Utilities Committee. It is the belief of some that Companies and land developers believe it is too expensive to build in Hoquiam.

Committee Meetings

It was suggested that Council Committees set up a meeting soon so that they can elect their new



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Public Utilities Meeting	Councilmember Anderson announced that the Public Utilities Committee will meet at 5:00 on February 8 th .
Public Safety Meeting	Councilmember Reid asked if a Public Safety meeting could be scheduled by another Councilmember as there is no Chair for this committee. Mr. Johnson stated that a meeting could be scheduled by motion. Councilmember Puvogel moved to set a meeting of the Public Safety Committee for February 22 nd at 5:00 p.m. His motion was seconded and passed by voice vote.
NEW BUSINESS	
Christmas Tree Recycling	Councilmember McMillan stated that the gold coin was found in Harbor Drug by a Hoquiam resident.
Coin Hunt	Mayor Winkelman thanked troop 40100 for holding the Christmas Tree recycling this year.
Landfill	Councilmember McMillan stated that the gold coin was found in Harbor Drug by a Hoquiam resident.
	Councilmember Hinchin asked staff what the status of the landfill situation is. Mr. Shay explained that the City worked with a company to file an insurance claim related to the contamination on the site and if successful, we hope to get reimbursed some of the costs – hopefully up to \$2,000,000.
NEW BUSINESS	
Lobbyist	Councilmember Ushman asked if the City of Aberdeen approved the hiring of a lobbyist for the two cities. Mr. Shay stated that they did but each City must have their own contract with the lobbyist. The cost will remain the same.
2 nd Public Comment Period	Councilmember McMillan briefly discussed the public comment periods and moved to cancel the second public comment period on the agenda during the Zoom meeting. His motion was seconded. Councilmember Puvogel and Hinchin both stated their opposition as they feel it is important to allow for the public to have that opportunity to communicate with the Council. Councilmember Ushman also added her opposition. Following further discussion on the amount of comments that



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Excuse Absent Members

have been received and the importance of public communication, the motion failed by voice vote.

Councilmember McMillan moved to excuse the absent members who notified staff. His motion was seconded and passed by voice vote.

ADJOURN

Council moved to adjourn the meeting at 7:58 p.m. and the motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary