



CITY OF HOQUIAM

City Council Meeting Minutes

March 08, 2021

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Nelson led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, Grun, Hinchey, McMillan, Nelson, Pellegrini, Puvogel, Reid and Ushman.

Staff in attendance were Police Chief Jeff Myers, Assistant Fire Chief Matt Miller, Fire Representative Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay, Finance director Corri Schmid and Council Secretary Tracy Wood.

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a and b, as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of February 22, 2021;
- The Regulatory Committee report recommending approval and payment of claim check numbers 95557 through 95826 in the amount of \$503,745.00; and claim auto pays and EFT numbers 423 through 436 in the amount of \$70,751.50;

Councilmember McMillan moved to amend the minutes of February 22nd to reflect he made a motion which was seconded and passed to excuse the absent member. His motion to amend was seconded and passed by voice vote after which the main motion, as amended, passed by voice vote.

COMMITTEE REPORTS

Loggers' Playday

Councilmember Anderson stated that the Loggers' Playday Committee met last Thursday and are planning to move on with the Loggers' event and show in the fall. She stated it is easier to plan for it and cancel it if necessary.

OFFICER REPORTS

Sale of 1905 Riverside

Included in the Council packet was a report from Mr. Shay stating that the City has received an offer from Seven Mile Ventures, LLC, to purchase 1905 Riverside for \$82,000. Staff recommends that the Council accept the proposal and that documents necessary



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Olympic Stadium
Architectural and
Engineering Services

to execute the sale are approved and completed. Councilmember McMillan moved to approve the staff recommendation and his motion was seconded and passed by voice vote.

Included in the Council packet was an officer report from Mr. Shay regarding Architectural and Engineering Services for the stadium preservation project. In accordance with the Washington State Department of Commerce Community Development Block Grant requirements, the City went through a formal selection process to choose an architect for the design and project management during the project. Harbor Architects was selected and have provided a scope and budget totaling \$74,767.00. Staff recommends that Council accept the proposal and that the necessary contracts be executed. Councilmember McMillan moved to approve the staff recommendation and execute the contract with Harbor Architects. His motion was seconded and following a brief discussion on the scope of the project, the motion passed by voice vote.

MAYOR REPORTS

Shops at Riverside

Tenants from the Shops at Riverside have reached out to the Mayor personally. The tenants have been notified that they must vacate within a few weeks. He and staff are looking at helping to find empty buildings where businesses might be able to move. The City of Hoquiam is sitting in a good position to help. He has reached out and exchanged information with Jasmine who is the manager at the building and has also talked with other cities as well as Wil Rusoul. It is important to reach out to all of the affected businesses to see who we can help and how we can help. If you know a business owner in need, have them reach out to the city staff, or call the Mayor's office and he will try and get them the info from some of the building owners.

Tsunami Readiness

There were recently some large quakes that caused tsunami alerts here. Mayor Winkelman thanked the police department for posting the alerts on their social media and helping to keep the citizens informed. The county also held an emergency management meeting through Zoom and received notice during that meeting that the west coast was not in any danger. Hoquiam is a Tsunami ready city.



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Riverside Property	The Mayor is glad to see the sale of the house on Riverside and looks forward to seeing some renovation work and people move into that property
Legislative Proposals	There are a large number of legislative proposals that will have an impact on the city one way or the other such as police reforms, etc. Mayor Winkelman encouraged the Councilmembers to look at those. He reminded members that they can comment on these, but as a public citizen not a councilmember.
Police Department Testing	Entry level testing is currently being done for the Police Department.
State Auditors	The State Auditors are doing there audit of the City currently
RFA Funding	The Finance Director is currently working on RFA funding and financing.
Retirement at Fire Department	Fire Captain Tim Smith has retired after serving the citizens for 29 years. Captain Larissa Rohr has moved up to his position as shift captain.
Electronic EMS Charting	The City Just finished the first month of electronic charting in EMS. It seems to be working well.
Mass Vaccination Site	Our personnel and an ambulance have been rotating with the City of Aberdeen to provide an ambulance and staff on site at the County mass vaccination clinics. Over 20000 vaccinations have been one in the county
Watermain Break and Public Works Personnel	The City recently had a large watermain break but our crew was able to take care of it. Josh Ambrose has moved up and has taken on some new duties in Public Works.



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Celebrating Spring

We have had a few days of strange spring weather! He received a suggestion that we encourage our neighbors and citizens to celebrate spring by getting outdoors and opening their blinds and shades. Watch out for each other and pay attention to what is going on outside. If you see something suspicious, report it. A person can call the non-emergency number 533-8765

Beautification Committee

Beautification committee is starting to transform to spring activities and will be out working on the planters around the city. Please thank them for their hard work

COUNCIL REPORTS

Council Retreat

The Council Retreat was held last week. Council President McMillan summarized the ideas presented by each councilmember at the retreat (which have been emailed to each councilmember). He would like to see the Council bring back the Employee Barbeque this year towards the end of August or early in September.

Shake Alert Ap

Councilmember Puvogel stated that a new shake alert ap will be coming out in the next few months that will give people a few seconds warning in case of a quake.

LEGAL BUSINESS

Resolutions

Surplus Property – Holiday Decorations

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The items included in this resolution are several miscellaneous hanging Christmas/Holiday decorations. Councilmember Puvogel moved for adoption of the resolution and his motion was seconded. Councilmember McMillan said he would be moving to table this until the beautification committee can look at what is there and what is usable. Staff stated that they have been in contact with Ms. Ogren and are working with her on what they can still use. The motion for approval of the resolution passed by voice vote.

Surplus Property – Fire Hydrant

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The item included in this resolution is an old fire hydrant no longer needed by the Water Department. Councilmember McMillan moved to approve the resolution and his motion was seconded. A brief discussion



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on how the city planned to dispose of the hydrant followed wherein staff stated they would either sell it or donate it. The motion passed by voice vote

OTHER LEGAL

Cascade Collegiate Baseball
– Olympic Stadium

Included in the packet was a Rental Agreement for use of Olympic Stadium by Cascade Collegiate league for the summer of 2021. Councilmember McMillan moved to approve the agreement and his motion was seconded. A brief discussion followed regarding the stadium use and scheduling. Mr. Shay stated that Ms. Wood does the scheduling for the fields and should be contacted regarding use by other organizations for games and tournaments. The motion for approval of the Rental Agreement passed by voice vote.

GH Community Foundation
Grant

The Grays Harbor Community Foundation recently notified the city that a grant submitted for Stadium repairs has been awarded to the City in the amount of \$30,000. Staff requests that the Council authorize acceptance of the grant. Councilmember McMillan moved to sign the grant agreement and his motion was seconded. Mayor Winkelman thanked Tracy for her efforts on grants. Mr. Shay also stated that Ms. Wood drafted a grant for the Girls Fast Pitch to complete the lighting project at Gable Field. It was awarded in the amount of \$25,000 which is their share of the light project. Councilmember Puvogel thanked the foundation for these awards. The motion to accept the grant passed by voice vote.

OLD BUSINESS

Watershed Committee
Meeting

It was announced that the Watershed Committee will be meeting on March 22nd at 5:00.

Stadium Committee

Councilmember Hinchin stated that he would like to see a Stadium Committee appointed to work with prioritizing the restoration efforts at the stadium and also to work on the possibility of getting turf. There could be representatives from the various groups who use the stadium. City Attorney Johnson stated that this would just be an Ad hoc committee but there was already a group formed called Friends of Olympic Stadium. Staff will research this and it can be discussed at a later meeting.



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Coin Hunt

Councilmember McMillan reminded everyone that the coin hunt will begin over the next weekend. It will be posted on the website and city facebook and he has shared it on his facebook page also.

Public Safety Meeting

Councilmember Reid asked if a Public Safety meeting could be scheduled by another Councilmember as there is no Chair for this committee. Mr. Johnson stated that a meeting could be scheduled by motion. Councilmember Puvogel moved to set a meeting of the Public Safety Committee for February 22nd at 5:00 p.m. His motion was seconded and passed by voice vote.

PUBLIC COMMENT

Support for Swanson's Employees to Receive Hazard Pay

The following individuals submitted letters asking for the Council to support hazard pay for the employees at Swanson's for working during the pandemic. Their comments were read into the record. Savana Larsson, 97 Dekay Road, Hoquiam; Clyde and Sylvia Brown, 915 Spruce, Hoquiam; Albert Leggett, 1800 North E Street, Aberdeen; Theresa Jump, 342 Eklund, Hoquiam; Angel Brumfield, 209 Buchanan, Hoquiam, Noah Sudderth, 417 Buchanan, Hoquiam; Kylie Braaten, Lisa Kowolchuck and Theresa Brown (no addresses available).

Councilmember Hinchon asked if this was something we can handle as a Council. Mayor Winkelman stated that staff will discuss this with the city legal council between now and the next meeting.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 8:17 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary



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