



CITY OF HOQUIAM

City Council Meeting Minutes

April 26, 2021

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Asst. Fire Chief Miller led the flag salute

ROLL CALL

In attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, McMillan, Pellegrini, Puvogel, Reid and Ushman. Councilmembers Nelson and Grun entered the meeting at 7:25 p.m. Absent from the meeting was Councilmember Hinchin.

Staff in attendance were Police Chief Jeff Myers, Assistant Fire Chief Matt Miller, Fire Representative Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

CONSENT AGENDA

Councilmember Puvogel moved to approve the consent agenda items as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- . The City Council Minutes of April 12, 2021;
- . The Regulatory Committee Report recommending approval and payment of claim check numbers 95978 through 9+6162 in the amount of \$384,550.34; claim check auto pays and EFT numbers 439 through 444 in the amount of \$21,158.55; payroll check numbers 29788 through 29812 in the amount of \$184,748.69; payroll ACH and EFT's in the amount of \$409,962.26 and \$214,683.02 respectively;
- . A Request for Approval of Acceptance and Release of Retainage for Rognlin's, Inc. for the Moon Island Beach Cleanup and Restoration;
- . A Request for Approval of Acceptance and Release of Retainage for Rognlin's Inc. for the Olympic Stadium Repairs project;
- . A Request for Approval of Acceptance and Release of Retainage for Synagro for the Biosolid Removal project;

The motion for approval of the consent agenda items passed by voice vote.



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OFFICER REPORTS

Extrication Equipment

Included in the packet was an MOU with the IAFF Local #315 relating to paramedic school. Tuition and overtime costs for this MOU were included in the budget. Staff recommends that Council authorize the Mayor or his designee to sign the agreement. Councilmember McMillan moved to approve the agreement and authorize the Mayor to sign. The motion was seconded. A discussion was held regarding the actual tuition and costs for overtime. Chief Hubbard stated that it will cost the city approximately \$64,000 in overtime to backfill the shifts for those attending classes. Only tuition and books will be covered at a cost of approximately \$10,000. Employees will not be given mileage or housing. Councilmember Ushman why is there no cap on the costs. Ms. Schmid stated that this is a budgeted item. This should help to retain and attract new paramedics. Councilmember Ushman asked if the City would look into GH College once they get their paramedic program up and running. At this time Tacoma Community is the best option. It is a very competitive program and the individual needs a solid background as an EMT to be accepted into the paramedic school. Following this discussion the motion for approval passed by voice vote.

Extrication Equipment

Included in the council packet was a request from the Fire Department to purchase extrication equipment at a reduced price. This was not a budgeted item but is a planned expense with the voter approved engine bond. Staff recommends that the council approve the purchase of the extrication equipment at a cost of \$27,271.28. Councilmember McMillan moved for approval of the purchase and his motion was seconded. A brief discussion followed regarding the reduced price. Asst. Chief Miller stated that this is equipment that has been used for demonstration purposes by the company so they are offering it at a discounted price. If council would like to observe it being used, they will be using extraction equipment while practicing. Following this discussion, the motion for approval of the purchase passed by voice vote.

No Parking Zone - Ontario

Included in the council packet was a request from Chief Myers regarding a no parking zone that was not included in the city ordinance. This is located in the 600 block of Ontario Street between Bay and Pacific. The Police Department is requesting



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MAYOR REPORTS

Legislative Budget

that this area be designated as no parking in our City Ordinance. Councilmember Pellegrini moved for approval of the staff recommendation and his motion was seconded and following a brief discussion, his motion passed by voice vote.

Mayor Winkelman reviewed several projects that were funding in the Legislative budget for Grays Harbor. The Fry Creek Pump Station received \$8.9M; the Recreation and Conservation Office grant for \$350,000 was awarded for Olympic Stadium; the early learning program received \$721,000; Coastal Community Action received funding and several other local projects were funded, both in Aberdeen and Hoquiam.

Bridge Work

Preservation work on the Riverside bridge began today.

Adams St. Park

He encouraged Councilmembers to go take a look at Adams St. Park.

Hoquiam Businesses

The Jitter House will be closing for a week while renovations on the LaVogues building.

Resurfacing of Simpson

Contractors will begin the resurfacing project on Simpson Avenue starting next week.

Mr. T's

City Staff will be meeting with the group working on Mr.T's this week – they are continuing to work on the building but the city hopes to have a signed lease from them in the near future.

New Businesses

A Yarn Store will be locating their business in the store front of the Emerson Manor building. In addition, multiple businesses from the closure of the mall will be relocating into the old Eagles building owned by Emmit Int.. .

Friendly Reminders

Mother's Day is coming up in a few weeks – remember them. Also, do not forget to get your F1 report filed with PDC if you haven't already done so. The new Dominos is progressing and if you haven't had a chance to see the improvements at the Cemetery, the new planters have been planted to get things ready in time for Mothers' Day. We are still working with RES Com



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for improvements to air sanitation and treating city hall and the police department to allow for in person meetings and visitors. He reminded everyone to log into the Shorebird Festival site, which lists the best viewing times and other activities posted for the virtual festival this year. The mayor thanked Miss Bowerman Basin for her clean-up efforts at Bowerman and along Paulsen Road.

The Beautification Committee is out working on the spring planters. Make sure and tell them thank you if you see them out working. There has been a mysterious carved wooden dog set up down by the Emerson pump station. He has now moved on to Aberdeen and been replaced by another one!

COUNCIL REPORTS

RFA, Beautification
Committee and Fire
Protection Plan

Councilmember McMillan stated that the RFA just met and are hoping to bring information back to the two councils soon. The goal is to get on the ballot for the fall. They will establish a three person board, which will consist of a member from Hoquiam, a member from Aberdeen and one member at large. Each City will have one councilmember appointed by their Mayor. The Committee is meeting twice a month now. The beautification Committee will be adding some planters to the east side of town this spring. In addition, he feels it is important to get a fire protection plan completed for our Watershed.

LEGAL BUSINESS

Ordinances

Holidays

An Ordinance relating to legal Holidays, amending Section 1.22.021 of the Hoquiam Municipal Code; and establishing an effective date. Councilmember Puvogel moved for adoption of the ordinance. He explained that June 19th "Juneteenth" recognizes the ending of slavery and was approved by the State and will take effect on January 1, 2022. He feels we should show respect for all cultures, and would also like to name the Friday following Thanksgiving as Native American Heritage Day. This Ordinance would bring that title in line with State Law. Questions were raised on the costs to the City for this change. Staff stated there is a cost for holidays on the books and we do know that; call back, overtime, standby; holiday cash out option for fire and police. The holiday cash out would be approximately \$13,000 in



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added costs and the other items cannot be determined as we don't know if people would be called in, etc. Councilmember Anderson thanked Councilmember Puvogel for bringing this forward. She stated it is important to support inclusion and equity in our city. Councilmember Dick asked if this would need to be negotiated with the Unions. Mr. Shay stated that we are adding a holiday not taking one away so there should not be an issue per Mr. Johnson. Councilmember Dick stated that he supports recognition of these two days but would support it as a proclamation, so there are no added costs. Following further discussion, Ms. Schmid read the ordinance by title a second time after which the motion to approve failed by a voice vote of 6 to 5, with Councilmembers Puvogel, Anderson, George, Ushman and Carlstrom voting yes.

Other Legal

Broadway Avenue Safety Project

Included in the packet was a Supplemental Agreement between the City of Hoquiam and HDR Engineering which modifies the Scope of Work and the beginning and ending date, with the contract amount being amended to \$294,743.70. Councilmember McMillan moved for adoption of the agreement and his motion was seconded. Following a quick summary by Mr. Shay, the motion passed by voice vote.

MOU Between the City of Hoquiam and IAFF Local #315

As previously discussed in the Council meeting, staff has requested that Council approve an MOU with IAFF Local #315 to cover the tuition and fees for the Paramedic Training Program at Tacoma Community College. Councilmember McMillan moved to authorize signature of the MOU and his motion was seconded. Councilmember Grun asked for a summary of what the costs would be. Per staff, the cost for schooling would be approximately \$10,000 and the cost for overtime, etc., to cover that person's shifts would be approximately \$64,000. Following further discussion, the motion to approve passed by voice vote.

OLD BUSINESS

Watershed Fire Protection Plan

Councilmember McMillan moved to have the Watershed Committee and Forester work on a Fire Protection Plan for our Watershed. His motion was seconded and following a brief



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City Birthday Party

discussion, the motion to send this to the Watershed Committee and Forester passed by voice vote.

Mayor Winkelman stated that he and staff are still looking at doing something for the 131st birthday party for the City. He will keep the council informed.

NEW BUSINESS

Set Public Hearing Date – 6 Yr. TIP

Staff requested that Council set a Public Hearing date for the Six Year Transportation Improvement Program for June 14, 2001 at 7:00 p.m. Councilmember Puvogel moved to set the hearing for this date. His motion was seconded and passed by voice vote

No Parking Zone on Ontario

Councilmember Puvogel move to direct staff to draw up the required Ordinance to make the 600 block of Ontario a no parking zone. His motion was seconded and passed by voice vote.

City Owned Properties

Councilmember McMillan reminded Council that at the retreat staff was asked to create a city inventory of all city owned properties and determine which could be sold and which should be kept. That project is near completion. Councilmember McMillan moved to have Quigg Realty designated as the realtor who will list and sell the properties and his motion was seconded. Mr. Johnson stated that technically these types of services don't have to go out for bid but it would be wise for the Council and City to request proposals for realtor services if that is what they decide to do. He also stated that in many cases we might not want to use a realtor but sell the property ourselves, on a case-by-case basis. Following a brief discussion, the motion failed by voice vote.

RFA Meeting

Councilmember McMillan announced that the next RFA meeting will be on Thursday May 13th at 7:00 p.m.

Excuse Absent Member

Councilmember McMillan moved to excuse the absent member and his motion was seconded and passed by voice vote.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 7:56 p.m. His motion was seconded and passed by voice vote.



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BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary