



## CITY OF HOQUIAM

City Council Meeting Minutes

JUNE 14, 2021

### CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Carlstrom led the flag salute.

### ROLL CALL

In attendance were Mayor Winkelman and Councilmembers Anderson, Carlstrom, Dick, George, McMillan, Nelson, Pellegrini, Puvogel, Reid and Ushman. Absent from the meeting were Councilmembers Grun and Hinchin.

Staff in attendance were Police Chief Jeff Myers, Assistant Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

### PUBLIC HEARING

6 Year TIP

Councilmember McMillan moved to open the hearing on the 6-year TIP at 7:04 p.m. The motion was seconded and passed by voice vote. Mr. Shay explained that if we want to obtain federal funding it must show somewhere in the 6-year Street Plan. It does not matter what order it is in and if we need to add something in the future we can hold another hearing and amend our plan. Councilmember McMillan moved to close the hearing and his motion was seconded and passed by voice vote.

### COMMUNICATIONS

Downtown Revitalization Plan/Stadium Plan

Mr. Shay introduced Lawrence Kamar from Kamar and Associates who have been working on the Downtown Revitalization/Olympic Stadium Plan. This was accomplished through the Emerging Issues Grant through Department of Commerce to complete a Downtown Revitalization Plan and the Stadium Plan. Mr. Kamar introduced Michael Mehaffy and Casey Rolaff. Sam Nielson from Parametrix and Heather from Forage Designs are in attendance tonight. Michael McHaffy made a presentation on the strategic/tactical/implementation plan. Where is the city right now in its economic development and the stadium, tactics on how we identify, prioritize and how we can implement a plan. It will involve local stakeholders, public and private. The plan focuses on the downtown core from 7<sup>th</sup> to 8<sup>th</sup> and Simpson. They suggest that two-lane traffic be looked at in the future. Councilmembers will be provided with a copy of the plan and it will come back before council at a later date for approval.



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### CONSENT AGENDA

Councilmember McMillan moved to approve item a, the Council Meeting Minutes of May 20, 2021, on the consent agenda and his motion was seconded and passed by voice vote

### OFFICER REPORTS

#### WWTP Pump Bid

The City issued a call for bids to purchase a portable 6-inch pump for use at the Wastewater Treatment Plant. This purchase was included in the budget. One bid was received from Vaughan Company in Montesano for a total of \$19,215.41. Staff recommends that Council accept the bid and authorize the purchase of the pump from Vaughan company. Councilmember McMillan moved to approve the staff recommendation and his motion was seconded and passed by voice vote.

### MAYORS REPORTS

#### Proclamation Recognizing Juneteenth

A Proclamation proclaiming June 19, 2021 as Juneteenth in the City of Hoquiam and encouraging everyone to learn more about the history and current state of Black and African America by reading, watching, listening and engaging with others. The City of Hoquiam is working to convene community conversations on race, equity and social just in the near future. Mayor Winkelman thanked staff and council who helped gather information for this proclamation.

#### GGH Inc. Business Development Director

Mayor Winkelman stated that Greater Grays Harbor Inc. has hired a new business development director David Farro. Hope to have him work with HBA.

#### T-Mobile Grant

A Hometown Grant has been submitted to T-Mobile for the stadium. The Mayor thanked Tracy for working on this.

#### Advocacy All Star Award

Congratulation to Chief Jeff Myers who has received a 2021 Advocacy All Star award through AWC.

#### Historic Preservation Commission

The Historic Preservation Commission will be meeting on the 16<sup>th</sup> to discuss naming of parks and a mural proposal, as well as work that was done on the J St. old fire station.



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Adams St. park Tree  
Removal

There were several concerns expressed over the removal of the alders at the Adams St. Park. The trees were removed due to decay and rot. He looked at them and they were in bad shape. An application was submitted for removal due to safety and it was approved. The city is planning their Arbor Day Celebration at the park in September and will be replacing the trees.

Summer Hires

Summer hires at hard at work improving the street scapes, tree's, tree wells, etc.

Businesses

Mr. Taco is discussing their second location possibly in Hoquiam. Librairie Gourmande has also been hosting some successful events.

Speed Limit on Simpson

Mayor Winkelman encouraged council to look at reducing the speed limit on Simpson. The preference would be 20 miles an hour and he would like to see council take some action on this.

Graduates

Mayor Winkelman congratulated all of those who graduated this year!

## **COUNCIL REPORTS**

RFA

Councilmember McMillan stated that the RFA is getting close. He thanked Corri, Brian, Matt, Al and Greg for their hard work. Eight sections have been passed. Councilmember Reid asked if the council will receive the document to review before it is brought to the council for approval. Councilmember McMillan said they would.

Flag Day and Juneteenth  
RFA

Councilmember Puvogel wished everyone a happy flag day and a happy Juneteenth. He asked what the deadline is for the two cities to adopt the RFA to get it on the November ballot. Mr. Shay stated it would need to be adopted by the second meeting in July. Councilmember Puvogel also congratulated the classes of 2021.

## **LEGAL BUSINESS**

### **Ordinances**

Holidays

An Ordinance relating to Legal Holidays, amending Section 1.22.021 of the Hoquiam Municipal Doe; and establishing an



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effective date. Councilmember McMillan moved for adoption of the ordinance and his motion was seconded. The Ordinance renames the Friday following Thanksgiving to Native American Heritage Day. Councilmember Puvogel stated this is long overdue and he will be supporting this ordinance. Following the second reading, the motion to approve passed by unanimous roll call vote.

### Resolutions

Adopting 6 Year TIP

A Resolution adopting the comprehensive street program prepared by the City Administrator pursuant to RCW 35.77. Councilmember McMillan moved for adoption of the resolution and his motion was seconded. Councilmember Reid asked again if amendments could be made to the plan and Mr. Shay stated that we can amend it with another hearing. We try to include any project we feel we can possibly obtain funding for through Federal funds on this plan. Following no further discussion, the motion passed by voice vote

### Other Legal

Amendment to Contract No. K9555 between the City of Hoquiam and the Department of Corrections

An Amendment to the contract between the City and the Department of Corrections, extending the term through June 30, 2023 and changing the per diem rates from \$93.71 to \$98.40 for housing DOC prisoners in the City jail. Councilmember McMillan moved to authorize the Mayor to sign the agreement and his motion was seconded and passed by voice vote.

On Call/As Needed  
Professional Services –  
Anchor QEA

Mr. Shay explained that these would be engineering services outside the normal projects such as permitting review for SEPA's or other permits submitted by an applicant. The applicant would pay the fee for their services and the city would get an additional 10% fee from the applicant. Councilmember McMillan moved to authorize the Mayor or Mr. Shay to sign the agreement. His motion was seconded and following a brief discussion, passed by voice vote.

### OLD BUSINESS

Yard of the Month

Councilmember McMillan reminded the Councilmembers to pick their yard of the month and submit their pictures to Tracy.

### NEW BUSINESS



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E-911 Building

E-911 Building Lease – the 911 Administrative Board is looking at a building and funding proposal from Montesano for a new building to relocate the E-911 services. Mr. Shay explained that E-911 currently pays \$5000 in rent per month at the old hospital. The Director has explored moving but the admin board has not approved the move. Cost would go to \$15,000 per month for the new building. Mr. Shay stated he believes a lot more study needs to happen. Councilmember McMillan made a motion to not approve this at this time. His motion was seconded. Councilmember Reid asked why there isn't discussion on moving to an existing structure. Mr. Shay said the board should look at all options. The motion passed by voice vote.

Public Safety Committee Referral – Speed Limit on Simpson

Councilmember McMillan made a motion to send the speed limit on Simpson Avenue to the Public Safety Committee for their review and recommendation to the Council. His motion was seconded. Councilmember Ushman asked if the speed limit on Emerson could also be reviewed. Could this be offered as a friendly amendment to Councilmember McMillan's motion. Councilmember McMillan agreed to the friendly amendment. Councilmember Dick asked if the state would have input since it is State highway. Mr. Johnson will review this before the meeting. The motion passed by voice vote.

Councilmember Reid announced that the Public Safety Committee will meet on June 28<sup>th</sup> at 5:00 p.m. via zoom.

Proclamation for Juneteenth

Councilmember McMillan stated that if the Mayor chooses, that a Proclamation be created to recognize Juneteenth at the next council meeting.

Excuse Absent Member

Councilmember McMillan moved to excuse the absent member and his motion was seconded and passed by voice vote.

**Excuse Absent Members**

Councilmember McMillan moved to excuse the absent members who notified staff. His motion was seconded and passed by voice vote. Councilmember Grun was excused from the meeting.

**ADJOURN**

Councilmember McMillan moved to adjourn the meeting at 9:08 p.m. His motion was seconded and passed by voice vote



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BEN WINKELMAN – Mayor

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TRACY WOOD – City Council Secretary