



CITY OF HOQUIAM

City Council Meeting Minutes

July 26, 2021

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Anderson led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Carlstrom (attended by zoom), Dick (attended by zoom), George, Grun, McMillan, Nelson, Pellegrini, Puvogel, Reid and Ushman. Absent from the meeting was Councilmember Hinchin.

Staff in attendance were Police Chief Jeff Myers, Deputy Police Chief Joe Strong, Assistant Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Swearing In of New Officers

Chief Myers introduced Police Service Officer Brian Carlson and Police Service Officer Emilio Hernandez. Mayor Winkelman swore both of them in as members of the Hoquiam Police Department.

Tree Farm Certification

The City was presented with a Tree Farm Certification for the Hoquiam Watershed. It is the first time that the City has achieved this certification. Presenting the award to the City was David Houk, Forester for the Grays Harbor Conservation District and Jim Getchman, CREP/Forestry/Farm Technician for the Grays Harbor Conservation District. The ATFS is a Nationwide program, which requires that the city protects and manages wildlife habitat, soil, timber, water quality; and meets other applicable standards such as having a current Watershed Management Plan. The Watershed will be inspected every 6 years to renew this certification. Councilmember Grun thanked Mr. Houk and Getchman for the help they provided in obtaining this certification.

CONSENT AGENDA

Councilmember Puvogel moved to approve items a and b on the consent agenda, as presented. His motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council minutes of July 12, 2021;



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- The Regulatory Committee Report recommending approval and payment of claim check numbers 96560 through 96756 in the amount of \$377,291.64; claim auto pay and EFT numbers 459 through 469 in the amount of \$26,677.95; payroll check numbers 29867 through 29902 in the amount of \$188,733.69; payroll ACH and EFT's in the amounts of \$411,261.90 and \$221,277.50 respectively; and that payroll and benefits for the month of July 2021 be approved and issued at the proper time.

Mayor Winkelman asked that the minutes be corrected to reflect that the team from Juneau Alaska flew into the airport and chartered a bus from there to come to the football camp.

The motion to approve the consent agenda, as corrected, passed by voice vote.

COMMITTEE REPORTS

Fireworks

The Public Safety Committee met and discussed the Fireworks Ordinance that was sent to their committee. They will be providing a draft ordinance for council consideration at a future meeting.

OFFICER REPORTS

Municipal Court

Included in the packet was a request for a staffing increase for the Hoquiam Municipal Court. Due to added mandates by the State and a backlog of cases the Judge is requesting funding for the addition of a full-time clerk. Councilmember McMillan moved to send this request to the Regulatory Committee for their review and recommendation to the Council. His motion was seconded and passed by voice vote.

North Shore Levee West Segment

Mr. hay provided a written report to the Council regarding the final design, permitting and right-of-way on the West Segment of the North Shore Levee. This levee is part of the Aberdeen-Hoquiam Flood Control protection project which includes the North Shore Levee and the Fry Creek pump station. Staff recommends that the Mayor have the authority to enter into the necessary agreements with HDR for the scope of services outlined



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in the attachment to the Officer report and that HDR be given notice to proceed to utilize the existing funds until such time that the anticipated grant funds become available. Councilmember McMillan moved to authorize the Mayor to sign the documents and his motion was seconded. Councilmember Anderson thanked Mr. Shay for the work that has been put into this project. The motion to authorize the Mayor to sign the agreements passed by voice vote.

MAYOR REPORTS

National Night Out

Mayor Winkelman stated that National Night Out is August 3rd and if anyone is interested in hosting a party, please contact Tracy to be included on the list.

RFA

Staff recently attended a workshop in Aberdeen regarding the RFA. Aberdeen's council will be considering the approval of the RFA at their meeting later this week.

Monroe and Chenault Paving
and New Tsunami Siren

Staff is addressing the intersection of Monroe and Chenault which is a project that has been brought up several times by the Council. Also, a new tsunami siren is now located in the North end. Residents in that area will hear the siren at the next emergency practice which is held the first Monday of each month at noon.

Planning Commission

The Planning Commission will be holding a meeting on August 11th to address some issues that were sent to them earlier.

Turtle at John Gable Park

There has been some discussion on social media about the turtle located in the play area at John Gable Park. Some have suggested he might need a name. Mayor Winkelman asked if citizens would write a brief story about the turtle and suggest what they feel his name should be. He would like those submitted by the next council meeting on August 9th.

COUNCIL REPORTS

Motorcycle Memorial

Councilmember Anderson stated that she and Councilmember Carlstrom have received several complaints from constituents regarding the motorcycle memorial on Lincoln. The bikes are racing through the area and there are concerns for the safety of



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School District E-Sports

those in the area. She also stated that the Sr. 50u and 60u qualified for Nationals again.

Councilmember Puvogel stated that the Hoquiam School District is the first district to have an official e-sports team in Grays Harbor.

GH College

Councilmember Ushman stated that it is open registration at Grays Harbor College. There is funding available to help with tuition costs. The College also has an e-sport program as well

LEGAL BUSINESS Ordinances

EMS Property Tax Levy

An Ordinance of the City of Hoquiam, Washington, authorizing the submission to the voters of the City at an election to be held on November 2, 2021, of a proposition authorizing the City to continue the existing EMS regular property tax levy pursuant to RCW 84.52.069, in an amount equal to fifty cents per thousand dollars of the assessed value of the property within the city, each year for six consecutive years, to be used only for the provision of emergency medical care or emergency medical services. Councilmember McMillan moved for the adoption of this ordinance and his motion was seconded. Ms. Schmid explained that if the RFA is approved then this levy would not apply. Following a brief discussion, Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous roll call vote.

RESOLUTIONS

Regional Fire Authority Joint Resolution

A joint resolution of the City Council of the City of Hoquiam and the City Council of the City of Aberdeen, providing for the submission to qualified electors of Hoquiam and Aberdeen, at the general election to be held on November 2, 2021 of a proposition that, pursuant to Chapter 52.26 of the Revised Code of Washington, approves a plan to form a regional fire protection service authority within the boundaries of Hoquiam and Aberdeen, effective July 1, 2022, and providing for other matters properly related thereto. Councilmember McMillan moved for the adoption of the Resolution and his motion was seconded. Councilmember Puvogel acknowledged the hard work from staff,



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the consultants, the committee and the Mayors and council of both cities. Councilmember Reid spoke to the costs associated with the RFA. Once the RFA is approved by the voters, a year from then we would need to ask for the funding through the voters. Councilmember George has heard some push back from the information from the media and through social media. The City should prepare ourselves to reply to that. Ms. Schmid reminded the Council that staff and council can educate people on what the RFA is but cannot encourage people to vote to support it. Staff is checking with PDC to make sure we can do a flyer and provide public information. Councilmember Puvogel stated it is not up to the cities to worry about which way someone votes, but we can educate them on what this is. There are pro's and con's and we need to just educate on the facts. Following further discussion, the motion to approve the Resolution passed by unanimous voice vote.

OLD BUSINESS

RFA

Councilmember McMillan stated he wanted to echo what Councilmember Puvogel said and thanked staff and the committee for their work on the RFA. The two cities have worked together on this. Mayor Winkelman expressed his thanks as well for the many endless hours that everyone has put into this.

Fireworks

Councilmember George asked when the report from Public Safety will come back before the council regarding fireworks. The plan is to have something back for the next meeting. Ms. Reid stated that Public Safety will present the Ordinance regarding the emergency order authority back before the Council for their review and consideration.

Employee Appreciation
BBQ

Councilmember Anderson stated the Employee Appreciation Barbeque will be on August 30, 2021.

NEW BUSINESS

Excuse Absent Member

Councilmember McMillan moved to excuse the absent member and his motion was seconded and passed by voice vote.

Public Safety Committee –
Stop Sign

Councilmember Reid stated that she has heard concerns from constituents and they are asking for a stop sign at the intersection of 29th and Pacific. She made a motion to send this to the Public



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PUBLIC COMMENT

COVID

Safety Committee and her motion was seconded. It was stated that this intersection has been looked at in the past and Council requested that the committee be provided with information on any accidents and incidents at this intersection. The motion to refer to the Public Safety Committee passed by voice vote.

Connie Parsons, 703 Simpson, Emerson Apartments, thanked the community and staff for working together through this pandemic.

EXECUTIVE SESSION

Sale or Lease of Property

It was announced 7:49 p.m. that Council will take a five minutes recess after which they will convene in Executive Session to discuss the sale or lease of property. The Session will take approximately 30 minutes and action could take place when Council reconvenes in regular session.

Call Back to Order

Council reconvened in regular session at 8:20 p.m.

ADJOURN

Councilmember McMillan moved to adjourn the meeting and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary