



CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and council held the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Winkelman, Councilmembers Anderson, Carlstrom, George, Grun, Hinch, McMillan, Nelson, Puvogel, Reid and Ushman. Absent from the meeting were Councilmembers Nelson and Pellegrini.

Staff in attendance were Police Chief Myers, Asst. Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PROCLAMATION

Childhood Cancer
Awareness Month

Mayor Winkelman read a Proclamation declaring September 2021 as Childhood Cancer Awareness Month in the City of Hoquiam.

CONSENT AGENDA

Councilmember Grun moved for the approval of the consent agenda, items a through c, as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of August 9, 2021;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 96757 through 96954 in the amount of \$506,496.10; claim auto pays and EFT numbers 459 through 469 in the amount of \$52,520.47; payroll check numbers 29903 through 29937 in the amount of \$192,808.36; payroll ACH and EFT's in the amount of \$416,679.25 and \$220,087.19 respectively; and that payroll and benefits for the month of August, 2021, be approved and issued at the proper time.
- A Mental Health Field Response Team Program Grant Funding Contract with the Washington Association of sheriffs and Police Chiefs.

The motion to approve the consent agenda items as presented passed by voice vote.



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COMMITTEE REPORTS

Historic Preservation Commission

The Historic Preservation Commission recently asked for public input on naming of the new city located at Adams Street and the naming of the park on Emerson and N St. They recommend that the City Council consider the name of the Adams St. Park as "The Old Cannery Park" and that the park on Emerson and N be named Major General Eldon A Bargewell Delta Park". Councilmember McMillan made a motion to approve the recommendation of the commission and his motion was seconded and passed by voice vote. Staff stated that the new park needs to be codified as a park in the municipal code. We will formerly adopt a resolution to recognize them as a park and what names have been selected. Councilmember Ushman spoke briefly regarding the video that was shared and is glad to see that Major General Bargewell is being honored.

OFFICER REPORTS

Real Estate Services

The City made a formal call for proposals for real estate services to list surplus city properties for sale. Two proposals were received from Spivey Realty Group and Quigg and Company. Staff recommends that Council select one of the two firms to list the city surplus property. Councilmember McMillan moved to select Quigg and Company, who asked less for commission, to provide the real estate services. His motion was seconded. A brief discussion was held regarding any possible conflict of interest if Councilmembers had utilized the services of these two companies in the past. Mr. Johnson stated that there is not a conflict of interest. Councilmember Grun asked how long the agreement would be in force. Staff stated as long as the council decides. Only the two properties would be listed at this time but other properties could be listed in the future. Following this discussion, the motion to approve the selection of Quigg and Company passed by voice vote.

Planning Commission -
Zoning on 5th St. Extension

In February, the Council requested that the Planning Commission review and consider an amendment to the zoning for Industrial properties near 5th St. Extension. The Commission held a formal hearing on August 11th, and received comments



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from two property owners in that area. The Commission adopted a recommendation for the Council that the area be amended as a waterfront overlay zone, which would still carry the base zoning of industrial. After the hearing, it was discovered that one of the three planning commission members who attended the hearing had moved out of the city and is therefore no longer eligible to serve. Therefore, the hearing and public meeting did not meet the requirements of a quorum as the Commission is to consist of seven members. Staff recommends that the Mayor appoint the necessary new members to the Commission and hold another public hearing to consider their recommendation for the zoning in that area.

MAYOR REPORTS

Public Concert and Laser Show

Mayor Winkelman stated that he and others in the Community have been working on setting up a free Public Concert and Laser Show for Saturday, September 25, 2021. They have been having discussions with representatives from Anderson and Middleton to hold a public concert on their property behind the train station, which would allow people to socially distance or sit in their vehicles. They are hoping to sign Heart by Heart as the headliner. He will provide more details soon.

Homes at Summerhaven

Foundations for new homes at Summerhaven were poured late last week; compliments from past Mayor Durney for the changes to the ordinance for the hook-up fees which makes it more affordable for the builders and keeps the costs down for the buyers.

COVID

Last year at this time we thought we were dealing with the last wave of COVID, and we still are. This past year has put a strain on people and it made him start to think about what he can control. He is going to challenge himself to be healthier and feels it is a good time to challenge everyone else to do the same

COUNCIL REPORTS

Loggers' Playday Court

Councilmember Anderson stated that Kamryn Krohn has been crowned as the 2021 Loggers Playday Queen.

Mr. T's
Turf Committee

Councilmember Hinchin stated that GH Sports Association has still not received their 501 C 3. When they do, they hope to start a campaign to raise some money for repairs and equipment for



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Speed Limit – Pubic Safety

Mr. T's. They hope to be open late February to early March of next year.

Councilmember Reid stated that Public Safety did discuss the referral of lowering the speed limits on Emerson and Simpson. They do not feel it should be done at this time. They also discussed the requests for stop signs at O and Spruce and 29th and Pacific. They will be making a recommendation to place a sign at 29th and Pacific. Mr. Shay has spoken with DOT and they are looking to do speed studies in both cities to see whether reductions in speed should be done.

Turf Committee

Councilmember Hinchin stated that the turf committee will be meeting again on Wednesday and hope to have some kind of recommendation to the Council later in September.

LEGAL BUSINESS Resolutions

Authorizing Resolution for the Water Quality Combined Financial Assistance Agreement – Emerson Pump Station

A Resolution authorizing the City of Hoquiam to accept a loan in the amount of \$2,115,462 and authorizing the City Administrator, Brian Shay, to sign the Water Quality Combined Financial Assistance Agreement between the State of Washington Department of Ecology and the City of Hoquiam for improvements to the Emerson Avenue Pump Station. Councilmember McMillan moved to approve the resolution and authorize Mr. Shay to sign the Agreement. His motion was seconded. Staff stated that the previous loan was for design and permitting. This loan is construction itself. It is a 100% loan with no match over 30 years and would be ready to bid by December. The motion to approve passed by voice vote.

Authorizing Resolution for the Water Quality Combined Financial Assistance Agreement – Sewer Plan and Wastewater Facility Plan

A Resolution authorizing the City of Hoquiam to accept a loan in the amount of \$666,906 and authorizing the City Administrator, Brian Shay, to sign the Water Quality Combined Financial Assistance Agreement between the State of Washington Department of Ecology and the City of Hoquiam for improvements to the Hoquiam General Sewer Plan and Wastewater Facility Plan. Councilmember McMillan moved to approve the resolution and authorize Mr. Shay to sign the agreement. The motion was seconded and passed by voice vote.



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Surplus Property – 2021
Crown Victoria

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The surplus item is a 2010 Ford Crown Victoria, VIN # 2FABP7BV7AX100899 from the Hoquiam Police Department. Councilmember McMillan moved to approve the resolution and his motion was passed. Following a brief discussion on how the city will dispose/sell the vehicle, the motion passed by voice vote.

Surplus Property – Miscellaneous Items from Public Works

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The surplus property consists of a meter, a valve locator and a Nokia Tablet from the Public Works Department. Councilmember McMillan moved to approve the resolution and his motion was seconded and passed by voice vote.

OTHER LEGAL

Broadway Avenue Grant

An Agreement between the City of Hoquiam and Grays harbor County for a grant of \$500,000 to use as the city match for the Federal Grant received for the repair of Broadway Avenue.09 Grant for Broadway. This grant is through sales tax monies to be used for infrastructure improvements and repairs. This is phase 1 of this project. A motion was made to accept the grant and it was seconded and passed by voice vote.

OLD BUSINESS

Employee Barbeque

Councilmember Anderson stated that the Employee Appreciation Barbeque was scheduled for August 30th and asked what the feeling of the Council was on still holding this or cancelling. A brief discussion followed regarding having gatherings during this time. Mr. Shay suggested that it be postponed until the mask mandate is lifted. Mr. Johnson agreed. It will be postponed until a later date.

NEW BUSINESS



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Excuse Absent Members

Councilmember McMillan moved to excuse the absent members who notified staff and his motion was seconded and passed by voice vote.

ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 7:52 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – MAYOR

TRACY WOOD – COUNCIL SECRETARY